

**CONNECTICUT DEPARTMENT OF CORRECTION
PROMOTIONAL JOB OPPORTUNITY**

Correctional Counselor Supervisor

<http://das.ct.gov/HR/JobspecNew/JobDetail.asp?FCC=5622>

Please follow the specific application filing instructions at the bottom of this page!

Open To: DOC Employees Only

Location: OCPM – Suffield, CT

Hours: 40 hours per week; 1st shift, Monday-Friday

Salary: \$75,352.00 to \$99,557.00

Position: 00037989

Closing Date: June 3, 2015

Minimum Qualifications:

Considerable knowledge of relevant agency policies and procedures; considerable knowledge of relevant state and federal laws, statutes, and regulations; considerable knowledge of case work methods and techniques and current correctional practices including inmate classification systems and parole practices; considerable knowledge of individual and social factors contributing to delinquency and crime; considerable knowledge of counseling principles and techniques; considerable knowledge of welfare resources; knowledge of substance abuse and current correctional treatment practices; considerable interpersonal skills; considerable oral and written communication skills; considerable ability to plan and organize a case work program; ability to utilize computer software; supervisory ability.

Eligibility Requirement:

To apply for the promotional opportunity of Correctional Counselor Supervisor, candidates must have applied for and passed the Correctional Captain exam. State employees currently holding the above title or those who have previously attained permanent status in the class may apply for lateral transfer.

Preferred Experience:

Candidates with extensive knowledge and experience in the following areas:

- Objective Classification
- DNA policy and procedure
- Sex Offender Registration policy and procedure
- Deadly Weapon Registration policy and procedure
- Candidates who have been certified in the facilitation of the Statewide Offender Risk Evaluation System (SCORES)
- SCORES Training for Trainers certification

Note:

The filling of this position will be in accordance with reemployment, SEBAC, promotion and merit employment rules. Employees should be aware that performance appraisals, attendance records and discipline records will be reviewed to ensure that you meet DOC Administrative Directive 2.3.

Application Instructions:

Current Department of Correction employees who meet the above requirements need to submit a cover letter and resume detailing your qualifications highlighting the preferred experience and your last two (2) Performance Evaluations:

**Patty Meskers, HR Specialist
CT Department of Correction
Recruitment Office
24 Wolcott Hill Road
Wethersfield, CT 06109
Fax: (860) 692-7615
E-mail will not be accepted**