

**CONNECTICUT DEPARTMENT OF CORRECTION
JOB OPPORTUNITY**

Correctional Lieutenant
<http://das.ct.gov/HR/JobspecNew/JobDetail.asp?FCC=5345>
Central Office – Security Division

Please follow the specific application filing instructions at the bottom of this page!

Open To: DOC Employees Only

Location: Central Office, Wethersfield, CT (This position will not receive meal allowance)

Hours: 40 hours per week; 1st shift, Monday-Friday

Salary: \$61,989.00 - \$81,900.00 (Annually)

Closing Date: June 15, 2015

Minimum Qualifications:

Considerable knowledge of modern correctional methods and practices; knowledge of policies and procedures utilized in correctional facilities; knowledge of the appropriate methods of discipline applied to inmates; considerable interpersonal skills; considerable oral and written communication skills; ability to accurately evaluate situations and make effective administrative and supervisory decisions; ability to utilize computer software; supervisory ability.

Eligibility Requirement:

To apply for the position of Correctional Lieutenant, candidates must have applied for and passed the Correctional Lieutenant exam and be on the current certification list promulgated by the Department of Administrative Services. DOC employees currently who have previously attained permanent status in the class may also apply.

Preferred Experience:

Candidates with the following experience, skills, and abilities will be given preference:

- Considerable knowledge of Administrative Directives, with an emphasis on Chapters 6 and 7.
- Knowledge and experience with Administrative Directive 1.10 (Investigations)
- Knowledge and experience in the areas of interviewing and conducting investigations
- Experience working in collaboration with the security division of the CT Department of Correction.
- Collaborating with other law enforcement agencies in investigations
- Identifying and investigating security risk groups
- Ability to multi-task at a fast pace involving issues of high priority.
- Considerable computer skills
- Strong analytical skills
- Written and oral communication skills
- Ability to maintain confidentiality
- COLLECT/OBTS certified
- Weapons qualified
- Extremely Detail Oriented

Note: The filling of this position will be in accordance with reemployment, SEBAC, promotion and merit employment rules. Employees should be aware that performance appraisals, attendance records and discipline records will be reviewed to ensure that you meet DOC Administrative Directive 2.3.

Application Instructions: Interested Department of Correction employees who meet the above requirements should submit a cover letter explaining how you meet the Preferred Experience, a detailed resume, your two (2) most recent performance evaluations. Reference # 2959014 and please submit your information to:

Patty Meskers, HR Specialist
Department of Correction
24 Wolcott Hill Road
Wethersfield, CT 06109
Fax: (860) 692-7615
Email not accepted

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

06/1/15, 035848, PM, 2274/02