

**CONNECTICUT DEPARTMENT OF CORRECTION
JOB OPPORTUNITY**

Correctional Counselor Supervisor

<http://das.ct.gov/HR/JobspecNew/JobDetail.asp?FCC=5622>

Please follow the specific application filing instructions at the bottom of this page!

Open To: DOC Employees Only

Location: Statewide Vacancies

Hours: 40 hours per week; shift and schedule TBD

Salary: \$73,157.00 - \$96,657.00 (Annually)
<http://www.das.state.ct.gov/HRDocs/CompPlans/NP-8%20SC%2009-20-2013.pdf>

Closing Date: July 1, 2014 at 4:00 p.m.

Minimum Qualifications:

Considerable knowledge of relevant agency policies and procedures; considerable knowledge of relevant state and federal laws, statutes, and regulations; considerable knowledge of case work methods and techniques and current correctional practices including inmate classification systems and parole practices; considerable knowledge of individual and social factors contributing to delinquency and crime; considerable knowledge of counseling principles and techniques; considerable knowledge of welfare resources; knowledge of substance abuse and current correctional treatment practices; considerable interpersonal skills; considerable oral and written communication skills; considerable ability to plan and organize a case work program; ability to utilize computer software; supervisory ability.

Eligibility Requirement:

To apply for the position of Correctional Counselor Supervisor, candidates must have applied for and passed the examination and be on the current certification list promulgated by the Department of Administrative Services. Current DOC employees who have previously attained permanent status in the class may also apply.

Preferred Experience:

Candidates able to demonstrate the following core values, abilities and skills will also be given preference: ethics, ability to build professional interpersonal relationships, ability to motivate and develop staff, oral and written communication skills, conflict resolution, collaboration, team building and problem solving/decision making skills.

Note:

The filling of this position will be in accordance with reemployment, SEBAC, promotion and merit employment rules. Employees should be aware that performance appraisals, attendance records and discipline records will be reviewed to ensure that you meet DOC Administrative Directive 2.3
<http://www.ct.gov/doc/LIB/doc/PDF/AD/ad0203.pdf>

Application Instructions:

Letters and the interview schedule will be sent via the state email address on Outlook to all passing candidates on the current certified exam list for this position with detailed application instructions. You must follow the application instructions received in this e-letter to be considered for vacancies. The e-letter will be sent on the morning of Wednesday, July 9, 2014. The interview schedule will be included in that e-mail with the date and location for each individual. Do not send any information until you receive the instructions.

For Current DOC employees who have previously attained permanent status in the class, you must contact the recruitment unit for application instructions at doc.recruitment@ct.gov by the closing date above.

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

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