

DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES
CAPITOL REGION MENTAL HEALTH CENTER
JOB OPPORTUNITY
CLINICAL SOCIAL WORKER
Co-Occurring Disorders Unit

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: Co-Occurring Disorders Unit, 500 Vine Street, Hartford, CT
Job Posting No: CR-26928-1
Hours: 1ST Shift; Monday – Friday; 8:00 a.m. to 4:30 p.m. ~ 40 hours per week
Salary Range: (FP 25) \$70,825.00 to \$ 95,710.00 Annually
Posting Time Frame: February 19, 2015 to February 25, 2015

Duties may include but not limited to: Functions as primary clinician for a caseload of clients with severe psychiatric illness, co-occurring substance abuse and medical problems, some of whom may also have sexually inappropriate and/or aggressive behavior. Provides evidence based individual, group, and family treatments such as Integrated Dual Diagnosis Treatment and Dialectic Behavior Therapy, Develops clinical assessments and progress notes, and recovery plans for their assigned caseloads. Works as part of an interdisciplinary team including prescribers and community support staff. Actively participates in the assessment, evaluation, design and implementation of discharge plans for individuals in state hospital, nursing homes or prisons that may pose placement/disposition challenges, to identify obstacles and make recommendations; is responsible for the clinical coordination of treatment/services including the interface with other agencies and providers. The CSW documents in the medical records as per policies and procedures, audits medical records documentation to ensure quality and compliance, performs clinical direct care duties and performs other related duties as assigned.

General Experience and Training: Incumbents in this class must possess and retain a license to practice clinical social work pursuant to Sec. 20-195 (m) through (r) of the Connecticut General Statutes.

Special Requirements: Incumbents must possess and retain a current motor vehicle operator's license and are required to travel.

Working Conditions: Incumbents in this class may be required to lift and restrain clients and may have significant exposure to infectious and/or /communicable diseases, strongly disagreeable conditions and risk of injury.

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: Mental Health Assistant 1 applying to a Mental Health Assistant 1 posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment to:

E-Mail: crmhcrecruitment@ct.gov OR Fax: (860) 297-0931

**Ramona Sablón, Human Resources Specialist
Capitol Region Mental Health Center – Human Resources Division
500 Vine Street, Hartford, CT 06116**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. (P-1)