

State of Connecticut
JOB POSTING

**CONNECTICUT DEPARTMENT OF CORRECTION
JOB OPPORTUNITY
Information Technology Analyst 1**

Please follow the specific application filing instructions at the bottom of this page!

Open To: The Public
Location: Central Office, MIS Unit (Education Dept.), Wethersfield, CT
Hours: 1st Shift, Monday – Friday, Full Time (35 hours per week. Federally funded)
Salary: \$53,926.00 Annually
Closing Date: December 29, 2010

Minimum Qualifications:

Considerable knowledge of data control functions; considerable knowledge of IT equipment and diagnostic tools; knowledge of principles and techniques of computer programming; knowledge of programming languages; knowledge of principles of information systems; knowledge of principles and concepts of network environments; knowledge of computer operating systems; knowledge of fundamental principles and theories of business and planning functions; knowledge of principles and techniques of systems analysis; design and development; knowledge of capabilities of computer equipment and technology; considerable technical problem solving skills; considerable logic and analytical skills; interpersonal skills; oral and written communication skills; considerable ability to install and maintain microcomputer hardware, software and network components; ability to prepare and maintain records, logs, reports, documentation, and manuals; ability to write, test and debug computer programs; ability to use programming development tools; ability to identify, analyze and resolve simple business and technical problems.

Eligibility Requirement:

Candidates must have applied for and passed the Information Technology Analyst 1 exam and be on the current certification list promulgated by the Department of Administrative Services. State employees currently holding the above title or those who have previously attained permanent status in the class may apply for a lateral transfer.

Preferred Experience:

This position will serve on the application development and data base team. Candidates must have experience with design and developing automated systems. Experience in the following areas is preferred: SAS, Oracle, Java, data modeling, data base design, business analysis and MS Suite (excel and Access, Windows XP), GroupWise and/or Microsoft Exchange. Excellent communication skills (both written and oral) are required.

Note:

The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules. State employees should be aware that your performance appraisals, attendance records and discipline records will be reviewed to ensure that you meet DOC Administrative Directive 2.3.

Application Instructions:

Qualified candidates who meet the above requirements need to submit a cover letter, your last two (2) Performance Evaluations and an application for Employment (Form CT-HR-12) which is available at <http://das.ct.gov/employment>. Please submit your information to:

**Virginia Miller, Administrative Assistant
Unified School District #1
Department of Correction
24 Wolcott Hill Road
Wethersfield, CT 06109
Virginia.Miller@po.state.ct.us
Fax: (860) 692-7538**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

12/17/10, pcn#97410, CBR, 7604/07