

DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES

CONNECTICUT VALLEY HOSPITAL

CERTIFIED ADDICTION COUNSELOR

Location: CONNECTICUT VALLEY HOSPITAL
Job Posting No. CV101192
Program/Unit: ADDICTION SERVICES DIVISION—MERRITT 2 D/E – Male Rehab
Shift/Schedule/Hours: 2nd shift / Sunday – Thursday / 3:00 p.m. – 11:30 p.m. / 40 hours weekly
Salary: \$56,758 annually
Closing Date: April 22, 2012

Duties may include but not limited to: Provides counseling services to alcohol and drug dependent clients; screens clients to determine eligibility for programs; assesses strengths, weaknesses and treatment needs; orients clients to treatment program; participates in treatment planning and individual and/or group counseling; responsible for case management activities; provides crisis intervention services in response to emotional and/or physical distress; makes referrals to outside or other programs for medical and/or psychological intervention; maintains confidential reports and records of client data; represents program at community events and seminars; educates clients on substance abuse issues and availability of resources; consults with service providers to assure comprehensive integrated care; may escort clients; may provide coverage duties; may collect urine for drug screening; performs related duties as required.

General Experience: Certification from the Connecticut Department of Public Health as an Alcohol and Drug Counselor and three (3) years of experience involving risk reduction education and counseling to assist alcohol and drug dependent individuals.

Special Requirements: Incumbents in this class must retain the certification outlined above. Individuals recovering from addiction to alcohol or drugs are required to have two (2) years of substance free time to be considered for a position in a substance abuse program. Incumbents in this class may be required to possess and retain a valid driver's license.

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status or candidates who possess the general and special experience and training may apply.

The Addiction Services Division utilizes methadone for the treatment of opiate dependence.

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

Application Instructions:

Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12)

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: Mental Health Assistant 1 applying to a Mental Health Assistant 1 posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

PLEASE SEND APPLICATIONS TO:
Doreen Clemson, Human Resource Associate, (860) 262-7116
Connecticut Valley Hospital
P. O. Box 351, Middletown, CT 06457

Fax : (860) 262-5055 Email : Doreen.clemson@po.state.ct.us

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas/employmentopportunities

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. NP-6