

BOARD OF REGENTS FOR HIGHER EDUCATION

JOB OPPORTUNITY

CHIEF FINANCIAL OFFICER

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Closing Date: October 14, 2011

The Board of Regents for Higher Education has an exciting opportunity for an experienced Chief Financial Officer. The Board of Regents is a newly formed organization within the State of Connecticut that will be responsible for the Connecticut State Universities, the Connecticut Community Colleges and Charter Oak State College. The Board of Regents will support 17 institutions of higher education and encompass a budget exceeding \$1 billion. The successful candidate for this position will be in on the ground floor of the development of the Board's budget, policies, structure, etc.

General Definition:

The Chief Financial Officer (CFO) provides both operational and programmatic support to the Board of Regents for Higher Education. As a key member of the Executive Management team, the Chief Financial Officer will assume a strategic role in the overall management of the Board of Regents. The CFO will have primary day-to-day responsibility for planning, implementing, managing and controlling all financial-related activities of the Board. This will include direct responsibility for accounting, finance, forecasting, strategic planning, job costing, property management, deal analysis and negotiations, and private and institutional financing.

Qualifications and Requirements:

Demonstrated ability to manage the financial and facility development programs of a major, complex organization, providing needed services with sound financial and fiscal controls; Demonstrated ability to direct the work of professional financial staff; Demonstrated ability to develop and manage long-range budgets for complex organizations; Demonstrated ability to provide effective guidance to policy-making boards of directors or trustees.

These skills and abilities are acquired through a combination of experience and training which includes an advanced degree in financial management or similar field with extensive experience in the management of finances and facility planning and development in a large organization.

Personal Attributes:

Strong interpersonal skills, ability to communicate and manage well at all levels of the organization and with staff at remote locations essential; Strong problem solving and creative skills and the ability to exercise sound judgment and make decisions based on accurate and timely analyses; High level of integrity and dependability with a strong sense of urgency and results-orientation.

Other Skills & Abilities:

PC proficiency is essential (Windows environment) and strong working knowledge of Banner and Excel is preferred.

Salary: Commensurate with experience.

How to Apply:

Interested candidates should send information including a letter describing their interest in and qualifications for the position, a resume and contact information, including email addresses and telephone numbers for five professional references. This information should be sent electronically (Microsoft Word attachments preferred) to tbates@ctdhe.org. In the subject line, please include CFO and your full name. Documents that must be mailed should be sent to:

Toby Bates
Director of Internal Administration
Board of Regents for Higher Education
61 Woodland Street
Hartford, CT 06105-2326

All materials should be received no later than October 14, 2011.

The Board of Regents is an Equal Opportunity/Affirmative Action employer which strongly encourages applications from women, veterans and members of underrepresented groups.