

**DEPARTMENT OF CHILDREN AND FAMILIES
JOB OPPORTUNITY
CHILDREN SERVICES CONSULTANT (FULL TIME 40-HR)**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Candidates on examination list by time of appointment or Lateral Transfers
Location: Central Office (Office for Research & Evaluation) - Hartford, CT
Hours: Full-time (40 Hours)
Salary: \$68,019.00-\$86,386.00
Closing Date: November 18, 2014

The Department of Children and Families (DCF) is seeking a highly motivated, self-directed and autonomous data oriented Children Services Consultant to join the Office for Research and Evaluation (ORE). The successful candidate will be involved in evaluation activities that include but not limited to Juan F. Consent Decree Exit Plan required quarterly qualitative reviews, collaborative case practice and program performance reviews, i.e., federal Child and Family Services Review, inter-rater reliability reviews, statewide Foster Home Quality and Satisfaction Survey, and congregate care outcomes review; development and maintenance of reporting systems (i.e., Results-Oriented Management and Programs and Services Data Collection and Reporting System- PSDCRS) and reports (e.g., annual reports posted to CT Open Data Portal and results of Commissioner's Performance Expectations). Responsibilities include but are not limited to the following:

- Conducting ongoing qualitative and quantitative data analyses and other analysis (e.g., root cause) and developing and distributing standardized, ad hoc and formal reports that identify trends (e.g., systems), areas of strength and those that need improvement
- Attending meetings to present data; providing consultation and technical assistance and collaborating with departmental units and service providers in areas such as continuous quality improvement (CQI) reviews and systems, development of datasets and reporting
- Developing and implementing instruments and other tools to evaluate case practice or programs, and to conduct case reviews and having knowledge of child welfare, juvenile justice and/or behavioral health standards of care and service delivery systems for children
- Preparing special reports (e.g., for Commissioner's Office and other internal and external stakeholders) and creating and distributing reports to other state agencies as required by CT state statute and federal guidelines
- Conducting trainings (e.g., PSDCRS reporting requirements) autonomously or in collaboration with other DCF staff and service providers
- Advanced written skills, including technical report writing, and advanced verbal communication skills, including translating complex data and technical information into understandable and clear information

General Experience: Eight (8) years of experience in work having as its primary responsibility the autonomous and self directed use of case management techniques and therapeutic counseling to sustain or restore client functioning. Preferred experiences include data collection, analysis and interpretation; program evaluation (i.e., community and congregate care), reporting and other CQI activities; structured interviewing and/or focus groups to collect qualitative data; using statistical software, i.e., Microsoft Excel, PASW Statistics (formerly SPSS), or SAS and knowledge of mathematical principles and procedures.

Note: Qualifying experience at this level shall include use of professional interviewing techniques; provision of skilled therapeutic counseling to an assigned client caseload; assessment of basic client needs (nutritional, environmental, financial, medical, protective service, etc.) through continuing personal observation during home visits and intervention; evaluation of social work interns.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

Application Instructions: Interested applicants must submit a CT-HR-12 (State Application), resume, letter of intent and three (3) letters of professional references from current and/or previous Supervisors to Lena Romanelli at the address OR Fax # indicated below and reference position #LR43178FTCO. State employees must submit two most recent performance appraisals in lieu of references to:

**DEPARTMENT OF CHILDREN AND FAMILIES
ATTN:Lena Romanelli
505 HUDSON STREET
HUMAN RESOURCES, 8TH FLOOR
HARTFORD, CT 06106
FAX: 860-550-6433**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.