

DEPARTMENT OF DEVELOPMENTAL SERVICES WEST REGION
P.O. Box 872
Southbury, CT 06488
Clinical Nurse Coordinator (General)

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE

POSTING DATE: April 7, 2011

CLOSING DATE: April 11, 2011

POSITION: Clinical Nurse Coordinator (General)
POSITION #: 015831
LOCATION: Lower Fairfield Center – Norwalk
SALARY: \$2,133.95/bi-weekly
SCHEDULE: 2nd Shift – 1:00pm – 8:30pm, RDO's Saturday, Sunday. Must be flexible in hours to meet client and agency needs.
HOURS PER PAY PERIOD: Full Time – 70 hours/bi-weekly

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

EXAMPLES OF DUTIES: Duties consistent with the Clinical Nurse Coordinator job classification. Writes clinical program objectives, policies, procedures and manuals; conducts client health assessments; develops, implements and reviews client health care plans; participates or chairs client centered interdisciplinary teams; interviews client; accompanies client on visits to treatment programs or placement settings; follows up on client care in community programs to assure client in least restrictive environment; assures continuity of care to prevent recidivism; applies for financial aid for client through Department of Social Services; maintains records of client progress or failure after placement; develops community health resources and provides on-going consultation and monitoring of services; acts as a resource person to staff and community; prepares reports and statistical summaries; may clinically supervise direct care staff in execution of clinical programs; may develop and conduct inservice educational programs for staff and families; may perform recordkeeping functions; performs related duties as required.

EXPERIENCE AND TRAINING

General Experience: Three (3) years of professional nursing experience.

Special Experience: One (1) year of the General Experience must have been at the level of Head Nurse working with the type of clients indicated by the parenthetical title.

Substitutions Allowed: A Bachelor's degree in nursing may be substituted for one (1) year of the General Experience. A Master's degree in nursing may be substituted for one (1) additional year of the General Experience.

Special Requirement: Incumbents in this class must possess and retain a license as a registered nurse in Connecticut. Incumbents in this class may be required to travel.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

TO APPLY: Please send a resume and **CT-HR-12** including the position number and provide a copy of your most recent performance appraisal or two letters of reference **by 11:59pm on the closing date indicated above.**

Send Applications to:
Department of Developmental Services - West Region
P.O. Box 872, Southbury, CT 06488
Attention: Yolette Tappin
Fax: 203-586-2706
E-mail: yolette.tappin@ct.gov

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities and persons with disabilities.