



AGENCY PROMOTIONAL EXAMINATION

**DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION
CONSERVATION ENFORCEMENT SERGEANT**

**ANNUAL \$67,053
SALARY: \$89,198**

**SALARY
GROUP: PS 18**

**APPLICATION CLOSING
DATE: NOVEMBER 21, 2011**

**EXAM
NO: 110750APPD**

SPECIAL APPLICATION AND EXAMINATION INSTRUCTIONS APPEAR BELOW

PURPOSE OF CLASS: In the Department of Environmental Protection this class is accountable for acting as a working supervisor over conservation, recreation and lake authority law enforcement personnel, enforcing the laws and regulations pertaining to fish, wildlife, parks, forests, boating and the use of department owned or leased land and facilities and performing a variety of tasks in the study, management and conservation of natural resources and in boating safety or for serving as the Training Program Sergeant, overseeing and coordinating law enforcement training and certification activities.

MINIMUM QUALIFICATIONS REQUIRED

THIS PROMOTIONAL EXAMINATION IS OPEN TO ANY **CURRENT** EMPLOYEE OF THE **DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION** WHO BY **NOVEMBER 21, 2011** HAS PERMANENT STATUS IN THE CLASSIFIED SERVICE, SIX MONTHS SERVICE AT THE **DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION** AND THE FOLLOWING EXPERIENCE AND TRAINING:*

GENERAL EXPERIENCE: Six years' experience in the field of wildlife conservation, fish culture, commercial shellfishing, commercial fishing, recreation management, farming, forestry or law enforcement.

SPECIAL EXPERIENCE: Two years of the General Experience must have been at the level of Conservation Enforcement Officer or its equivalent.

SUBSTITUTION ALLOWED: College training in natural resource management, recreation management, biological sciences, agriculture or law enforcement may be substituted for the General Experience on the basis of fifteen semester hours equaling one-half year of experience to a maximum of four years for a Bachelor's degree.

SPECIAL REQUIREMENTS: (1) Incumbents in this class must be willing to accept assignment or transfer to any region in the state and may be required to establish a permanent residence within the central portion of the region to which they are assigned, subject to current directives and department policies concerning residency requirements. Incumbents in this class must be willing to live aboard a patrol boat for as long as three days without relief. (2) Incumbents in this class must be willing to accept appointment as a United States Deputy Game Warden or special agent for the National Marine Fisheries Services in specific areas under administrative control of the Department of Environmental Protection. (3) Incumbents in this class will be required to obtain and retain a standard first aid and CPR certificate during employment. (4) Incumbents in this class may be required to possess and retain a valid Connecticut Motor Vehicle Operator license. (5) Candidates for this class are subject to selection standards pursuant to 7-294-a-e and the regulations of the Municipal Police Training Academy.

CHARACTER REQUIREMENT: In addition to the checking of references and of facts in the application, a thorough background investigation of each candidate will be made before persons are certified for appointment.

PHYSICAL REQUIREMENTS: Incumbents in this class must have general good health and retain sufficient strength, stamina, agility, endurance and visual and auditory acuity necessary to perform the duties of the class. Incumbents in this class must be able to swim 100 yards. Physical examinations will be required of all incumbents in this class.

WORKING CONDITIONS: Incumbents in this class may be exposed to considerable danger of injury and discomfort of working outdoors.

KNOWLEDGE, SKILLS AND ABILITIES: Considerable knowledge of legal procedures involved in apprehension and prosecution of law violators; considerable knowledge of hunting, fishing, trapping, boating, snowmobiling, parks, forests and recreational laws and regulations; knowledge of law enforcement practices and procedures; basic knowledge of principles of fish and wildlife management; considerable interpersonal skills; oral and written communication skills; supervisory ability.

| | | |
|---|--------------------------------|----------------------|
| THE EXAMINATION WILL BE COMPOSED OF: | <u>PART</u> | <u>WEIGHT</u> |
| | EXPERIENCE AND TRAINING | 100% |

APPLICATION/EXAMINATION INSTRUCTIONS: In order to be considered for admittance into this examination, you must complete all parts of the examination application (CT-HR-12) detailing how you meet the minimum experience and training requirements stated above. Make certain your application form clearly details your employment history, including job titles, dates of employment, hours worked per week and actual job duties as well as college degrees earned and current licenses and certifications. **THIS MATERIAL WILL CONSTITUTE THE EXAMINATION FOR THIS CLASS. Your examination will only be scored if you meet the minimum experience and training requirements outlined above and your completed application form is date stamped by DAS/Human Resources or postmarked by November 21, 2011. A separate application form must be submitted for each exam you are applying for. Mail applications to DAS/Human Resources, Room 404, 165 Capitol Avenue, Hartford, CT. 06106-1658 (Secure Fax #860-622-2910).** If faxing materials make certain that your application form is complete and transmitted correctly and without error. Keep a copy of your completed application package and fax transmittal receipt for your records. Incomplete faxes or faxes received blank because pages were faxed upside down will not be accepted. Due to the large number of applications received, we cannot confirm receipt of applications. **Examination scores will be mailed by December 19, 2011. A separate application form must be submitted for each exam you are applying for.**

FORMS: Application forms (CT-HR-12) and exam announcements are available from the Department of Administrative Services (<http://das.ct.gov/employment>) and at the Department of Energy and Environmental Protection.

**Employees in the unclassified service may be eligible to participate in promotional exams if they have previous permanent status in the classified service and have current status as a state employee.*

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.