

**CONNECTICUT DEPARTMENT OF CORRECTION
JOB OPPORTUNITY
Correctional General Maintenance Officer**

Please follow the specific application filing instructions at the bottom of this page!

Open To: The Public
Location: District 3, York CI, Niantic, CT
Hours: 1st Shift, Monday - Friday
Salary: \$43,615.00 (Annually)
Closing Date: January 25, 2011

Minimum Qualifications:

Considerable knowledge of building materials and methods of repair and maintenance; knowledge of basic principles and techniques of plumbing, electrical repair, carpentry, painting, mechanical maintenance and masonry; interpersonal skills; oral and written communication skills; considerable ability to recognize maintenance problems and determine corrective operations needed; ability to plan, layout and schedule assignments and estimate costs of jobs; ability to maintain records and prepare reports; ability to read a blueprints and diagrams; ability to instruct inmates in techniques and skill of general maintenance activities; ability to perform under stress and remain stable in pressure situations; some supervisory ability.

General Experience:

Six (6) years' experience in the operation, maintenance and repair of large buildings and utility services.

Special Requirements:

Incumbents in this class must have reached their 18th birthday. Incumbents in this class may be required to possess and retain a current Connecticut Motor Vehicle Operator license.

Note:

The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules. State employees should be aware that your performance appraisals, attendance records and discipline records will be reviewed to ensure that you meet DOC Administrative Directive 2.3.

Application Instructions:

Qualified candidates who meet the above requirements need to submit a cover letter, your last two (2) Performance Evaluations and an application for Employment (Form CT-HR-12) which is available at <http://das.ct.gov/employment>. Please submit your information to:

**Erica Soto, HR Associate
Department of Correction
Recruitment Office
24 Wolcott Hill Road
Wethersfield, CT 06109
Fax: (860) 692-6865**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.