



Quinebaug Valley Community College
Full-time Custodian - SECOND SHIFT

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: Quinebaug Valley Community College – Danielson Branch
Job Posting No: 2017-005
Salary: \$34,852.00 annual plus State of Connecticut benefits
Closing Date: February 20, 2017

Quinebaug Valley Community College is recruiting to fill a permanent full-time second shift Custodian position at its Danielson Campus. Preference will be given to applicants on State layoff lists. Reemployment and SEBAC regulations are applicable.

ANTICIPATED STARTING DATE: March, 2017

MINIMUM QUALIFICATIONS:

Some interpersonal skills; some oral and written communication skills; ability to follow oral and written instructions; ability to operate, care for and perform minor maintenance on tools and equipment used in daily work; some ability in simple record keeping; must have adequate physical strength, stamina, physical agility and visual and auditory acuity and must maintain such physical fitness as to be able to perform duties. A physical examination may be required. Offer of employment is contingent upon a successful medical examination. Incumbents in this class may be required to lift moderate to heavy weights; may be exposed to extreme weather conditions and to risk of injury from equipment; must have a strong commitment to following all safety rules.

HOURS: Full time 37.5 hours (Danielson Campus) Monday through Thursday; 3:00p.m. to 11:00p.m.; Friday 2:00p.m. to 10:00p.m. Schedules may differ slightly while on semester breaks and during summer

RESPONSIBILITIES:

Performs custodial tasks and maintenance of areas such as classrooms, offices, auditoriums, kitchens, dining rooms and lavatories including outdoor areas (i.e. trash around buildings); dusts, mops, sweeps, scrubs, strips, waxes and polishes floors using appropriate equipment such as floor polishers and buffers; washes, dusts and polishes glass including windows, woodwork, walls, furniture and metal equipment; sweeps walks; collects and disposes of trash; reports needs for repairs; performs minor maintenance; runs errands; inspects buildings for damage and reports conditions to supervisor; may change light bulbs and replace fuses; may lubricate or tighten door hinges, drawers, cabinets, etc.; may replace ceiling or floor tiles; may remove snow and ice from stairways and walkways around buildings; may sand and salt stairways and walkways; may move furniture and/or set-up classrooms; performs related duties as required including directing staff and students during emergencies; securing building and arming/disarming security alarms. Required to perform snow and ice removal duties, shoveling, plowing, sanding. Exposure to chemicals & cleaning agents/solvents associated with listed duties. May oversee work of students assigned to assist in custodial duties.

APPLICATION DEADLINE: February 20, 2017.

APPLICATION PROCEDURE: Submit a completed [State of CT-HR-12 application](#), cover letter, and résumé to:

Lois Kelley, Human Resources Assistant
Human Resources
742 Upper Maple Street
Danielson, CT 06239 or
Email to: lkelly@qvcc.edu

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.