

DEPARTMENT OF MENTAL HEALTH & ADDICTION SERVICES
Southwest Connecticut Mental Health System
JOB OPPORTUNITY
CUSTODIAN

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Position #	Shift	Location	Schedule
SW23983	2 nd shift	Greater Bridgeport Community Mental Health Center 1635 Central Avenue Bridgeport, CT	Monday through Friday Every other weekend and rotating holidays 2:00 p.m. to 10:00 p.m. 37.5 hours weekly

Open To: STATE EMPLOYEES

Salary: \$33,836.00 Annually

Closing Date: August 23, 2014

Duties may include but not limited to: Responsible for performing the full range of basic tasks in the cleaning and maintenance of an inpatient mental health facility located at 1635 Central Avenue, Bridgeport and other SWCMHS facilities; sweeping, mopping, stripping, waxing, buffing floors, cleaning windows, screens, walls, bathrooms, vacuuming, dusting, cleaning spills, shampooing rugs and any other custodial related services.

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

Knowledge, Skills and Abilities: Some interpersonal skills; some oral and written communication skills; ability to follow oral and written instructions; ability to operate, care for and perform minor maintenance on tools and equipment used in daily work; some ability in simple record keeping.

General Experience and Training: Any experience and training which would provide the knowledge, skills and abilities listed above.

Physical Requirement: Incumbents in this class must have adequate physical strength, stamina, physical agility and visual and auditory acuity, and must maintain such physical fitness as to be able to perform the duties. Candidates must be free from communicable diseases. A physical examination may be required.

Working Conditions: Incumbents in this class may be required to lift moderate to heavy weights; may be exposed to risk of injury from equipment and from patients/clients.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12)

To be considered for this position:

1. **DMHAS employees who are lateral transfer, promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
2. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

PLEASE SEND APPLICATIONS TO:

Southwest Connecticut Mental Health System
Human Resources, 97 Middle Street, Bridgeport CT 06604
Fax: (203) 579-6315
Email: SWCMHS.recruit@ct.gov

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.