

**SOUTHWEST CONNECTICUT MENTAL HEALTH SYSTEM
EMPLOYMENT OPPORTUNITY
Clinical Social Worker SW 97251**

PLEASE FOLLOW THE SPECIFIC APPLICATION INSTRUCTIONS BELOW!
REVISED SPECIAL EXPERIENCE AND TRAINING AND EXTENDED CLOSING DATE

Open To: The Public
Location: 1635 Central Avenue, Bridgeport, CT
Program/Unit: Crisis Admissions
Shift/Schedule/Hours: 1st Shift, Monday – Friday – 8:30 a.m. – 4:00 p.m. 35 hours per week
Salary: \$2,238.05 bi-weekly

Posting Date: November 12, 2010

Closing Date: December 31, 2010

Duties may include but not limited to: As a member of the Crisis Admissions clinical team develops psychosocial assessments through clinical interviews with assigned clients and families which include consideration of developmental, social and/or cultural, substance abuse, psychological, environmental and medical issues; develops treatment plans including measurable treatment objectives; provides clinical treatment services in form of triage, crisis intervention, individual, group and/or family therapy, screening and planning; advocates and develops networks of social and clinical services to assist clients in meeting identified needs; monitors and evaluates effectiveness of treatment plans, documents treatment in clinical records; completes reports in accordance with agency and accrediting bodies; consults and collaborates with other behavioral health providers to improve delivery of services to clients; provides forensic evaluations and court testimony as required; maintains social work treatment and standards as required; may participate in research projects; performs related duties and attends mandatory trainings as required.

General Experience: Licensure as a clinical social worker in the State of Connecticut

Special Experience and Training:

1. Incumbents in this class must possess and retain a license to practice clinical social work pursuant to Sec. 20-195 (m) through (r) of the Connecticut General Statutes.
2. **Incumbents in this class are required to be Bilingual, Spanish/English both oral and written communication.**
3. Incumbents must possess and retain a current motor vehicle operator's license. Incumbents in this class may be required to travel.

Eligibility Requirement: Candidates who possess the general and special experience and training may apply. State employees currently holding the above title or those who have previously attained permanent status may apply.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

Application Instructions: Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12). To be considered for this position, Individual must complete a State Employment Application for Examination and Employment (CT-HR-12). Resume and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

Mary Ann Bunt, Human Resource Specialist
Human Resource Services Center – Employment Services
P.O. Box 1508, 460 Silver Street, Middletown, CT 06457
Fax: (860) 262-6770 Email: Ramonita.Gonzalez@po.state.ct.us

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas/employmentopportunities

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. P-1

**TO ENSURE YOUR LATERAL TRANSFER REQUEST OR APPLICATION IS PROPERLY RECEIVED AND PROCESSED
PLEASE READ THESE INSTRUCTIONS BEFORE APPLYING TO DMHAS POSTINGS**

**STATE OF CONNECTICUT
DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES (DMHAS)
HUMAN RESOURCES SERVICES CENTER/EMPLOYMENT SERVICES DIVISION**
Shaping a quality, diverse workforce through competence, commitment and pride.

Thank you for your interest in employment opportunities with the Department of Mental Health and Addiction Services (DMHAS). DMHAS promotes and administers comprehensive, recovery-oriented services in the areas of mental health treatment and substance abuse prevention and treatment throughout Connecticut.

To be considered as a valid candidate for employment opportunities with the Department, please follow the instructions on the individual DMHAS postings.

The DMHAS postings, Lateral Transfer Request Form and State Application for Examination or Employment (CT-HR-12) with the DMHAS Addendum to the State of Connecticut Employment Application (CT-HR-12) can be found on the DMHAS website at www.ct.gov/dmhas/employmentopportunities.

Lateral Transfer Request Forms and State of Connecticut Employment Applications (CT-HR-12) must be received by the DMHAS Employment Services Division on or before midnight of the posting closing date.

Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting) on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Employment Application (CT-HR-12). Remember to attach copies of applicable academic certificates/diplomas (i.e. Masters' Degree), certifications and licenses.**

There are three ways to submit the DMHAS Lateral Transfer Request Form and/or this page and the State of Connecticut Application for Examination or Employment (CT-HR-12):

- Fax: 860-262-6770 this page and State of Connecticut Application (CT-HR-12) (preferred method) - **The fax receipt is your confirmation that the Employment Services Division received your form/application.**
- Send this page and the State of Connecticut Application (CT-HR-12) via US mail: DMHAS Employment Services Division, P.O. Box 1508, 460 Silver Street, Middletown, CT 06457
- E-mail this page and State of Connecticut Application (CT-HR-12) (e-mail address can be found on posting)

All DMHAS prospective employees are subject to clearance through appropriate criminal background, Office of Inspector General Federal Sanctions check, State of Connecticut Departments of Children and Families and Developmental Services abuse and neglect registries and reference checks as well as a pre-employment physical which may include but not limited to medical history, drug testing results, limited functional capacity evaluation, laboratory reports, and other medical information. Employment is contingent upon successful clearance through these processes. A valid driver's license is required for certain positions.

Some positions require taking and passing a state examination. Visit <http://das.ct.gov/employment> of the Department of Administrative Services' (DAS) **examination announcements**. [To apply for DAS examinations, please follow the examination instructions on the DAS examination announcement.](#)

DMHAS positions will be filled in accordance with State policies and procedures and established reemployment, transfer, promotion and SEBAC employment obligations.

DMHAS has many locations across the State of Connecticut. Please indicate your location choice(s):

<input type="checkbox"/> Connecticut Valley Hospital (Middletown) (General Psychiatry, Addiction Service-Middletown, Forensic, Administrative and Support Divisions) <input type="checkbox"/> Addiction Service - Blue Hills Hospital-Hartford <input type="checkbox"/> River Valley Services (Middletown) <input type="checkbox"/> Southeastern MH Authority (Norwich) <input type="checkbox"/> Connecticut Mental Health Center (New Haven) <input type="checkbox"/> Capitol Region Mental Health Center (Hartford) Office of the Commissioner <input type="checkbox"/> Statewide Locations <input type="checkbox"/> Hartford	Southwest CT Mental Health System <input type="checkbox"/> Greater Bridgeport Community MH Center (Bridgeport) <input type="checkbox"/> F.S. Dubois Center (Stamford) Western CT Mental Health Network <input type="checkbox"/> Torrington Area Office (Torrington) <input type="checkbox"/> Administrative Office (Waterbury) <input type="checkbox"/> Danbury Area Office (Danbury) <input type="checkbox"/> Waterbury Area Office (Waterbury)
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If you have questions or need further information, please call 860-262-6749 between the hours of 10:00 a.m. and 3:00 p.m. DMHAS is an Affirmative Action/Equal Opportunity Employer. Members of protected classes and/or individuals in recovery are encouraged to apply.