

DEPARTMENT OF DEVELOPMENTAL SERVICES- NORTH REGION  
JOB OPPORTUNITY

HEAD NURSE  
HARTFORD REGIONAL CENTER – NEWINGTON

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** Public

**Location:** Hartford Regional Center - Newington

**Job Posting No:** 00019468

**Hours:** Week 1: Monday through Friday; 8:00am – 3:30pm  
RDO's: Saturday & Sunday  
Week 2: Saturday & Sunday; 6:00am – 2:30pm;  
Tuesday, Wednesday, Thursday; 8:00am – 2:30pm;  
RDO's: Monday & Friday

**Salary:** \$55,696.00 - \$75,416.00

**Closing Date:** January 28, 2013

**Note:** State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

**Examples of Duties:** Duties consistent with Head Nurse job specification. Conducts nursing assessments. Develops and implements nursing and/or health care plans. Provides supervision of direct care staff and LPN's and monitors nursing services. Conducts admission and discharge nursing assessments including developing and implementing plans for continuing care. Assures that nursing care programs are carried out thoroughly. Communicates and insures appropriate follow-up with community health care providers. Provides oversight of all aspects of the medication administration process. Investigates concerns identified by staff, other team members and/or DDS. Insures that nursing services comply with ICF regulations, DDS policy and procedure and RN Job Performance Standards. Completes periodic nursing reviews and reports and provides nursing/medical input to interdisciplinary team. Attends meetings pertaining to individual consumer care and monthly house meetings. Assists during DPH surveys as directed. Prefer one year of the General Experience working with individuals with developmental disabilities. BLS and valid driver's license. Performs related duties as required. Incumbents in this class may be required to lift and restrain patients/clients; may have exposure to communicable/infectious diseases and risk of injury from assaultive/abusive patients/clients; may be exposed to disagreeable conditions.

**Knowledge, Skills and Abilities:** Considerable knowledge of and ability to independently apply nursing principles, techniques and standards; considerable knowledge of specialized patient/client care applicable to nursing assignment; considerable knowledge of medications, their actions, interactions, uses and side effects; knowledge of general and mental health conditions and treatment interventions through utilization of assessment, nursing diagnosis, outcome identification, health planning, implementation and re-evaluation; knowledge of adult learning and family systems theory; knowledge of and sensitivity to cultural and socio-economic differences; considerable interpersonal skills; oral and written communication skills; ability to establish and maintain collaborative relationships with other professionals, community resources and providers; ability to act as a role model to health care staff; supervisory ability.

BEHAVIORAL HEALTH NURSING POSITIONS: Considerable knowledge of behavioral health of individuals; skill working with individual patients/clients, groups and families; ability to provide therapeutic treatment with a variety of patients/clients.

**General Experience:** Two (2) years of experience as a Registered Professional Nurse.

**Special Experience:** One (1) year of the General Experience must have been working with the type of patients and/or clients with developmental disabilities. Note: The Special Experience is not required for the Department of Developmental Services.

**Substitutions Allowed:** A Bachelor's Degree in Nursing may be substituted for one (1) year of the General Experience.

**Special Requirements:** Incumbents in this class must possess and retain a license or temporary permit as a Registered Professional Nurse in Connecticut. May be required to be fluent in a foreign language or proficient in the use of American Sign Language in certain designated positions. May be required to travel.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit copies of last two performance appraisals and an Application for Employment (CT-HR-12), including the position number to:

Department of Developmental Services — North Region  
155 Founders Plaza / 255 Pitkin Street  
East Hartford, CT 06108  
Attn: Carol Pfeifer, Human Resources  
Fax: (860) 622-4967

All application materials must be received by 11:59 p.m. on the closing date indicated above.

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.