

STATE OF CONNECTICUT
DEPARTMENT OF DEVELOPMENTAL SERVICES
North Region
155 Founders Plaza / 255 Pitkin Street
East Hartford, CT 06108

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

DATE: December 6, 2010

CLOSING DATE: December 13, 2010

POSITION: Supervising Nurse
POSITION #: 00097414
LOCATION: East Hartford
SCHEDULE: Monday through Friday 8:30a – 4p
Pass Days: Saturday and Sunday

HOURS PER PAY PERIOD: Full-Time 70 hours

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

EXAMPLES OF DUTIES

Responsibilities and duties consistent with Supervising Nurse job specifications. Provide clinical and administrative supervision of Registered Nurses/Clinical Nurse Coordinators(CNC)and Licensed Practical Nurses assigned to public programs under the nursing division. Insure that all DDS health related policies, procedures and standards are implemented. Supervise medication certification process and implement medication sanction process for licensed and non-licensed staff. Organize and develop ongoing training for RN's and LPN's. Serve as on-call nurse on a rotating basis, attend and co-facilitate Infection Control and Clinical Nurse Coordinator meetings. Participate in statewide Nurse Supervisor meetings and regional Clinical Team meetings. Assist with the revision and development of statewide Nursing Protocols. Collaborate with community agencies and participate in the coordination of regional pharmacy services. Performs related duties as required. Must possess a valid driver's license and CPR/BLS certification. Must have experience working with individuals with developmental disabilities. Must have good communication skills and the ability to work successfully as a multidisciplinary team member.

EXPERIENCE & TRAINING

General Experience: Four (4) years of experience as a Registered Professional Nurse in a hospital, regional, institutional or psychiatric setting.

Special Experience: Two (2) years of the General Experience must have been at the level of a Head Nurse, Head Nurse (Correctional Facility), Forensic Head Nurse or Clinical Nurse Coordinator working with individuals with mental disability.

Substitutions Allowed: A Bachelor's degree in nursing may be substituted for one (1) year of the General Experience. A Master's degree in nursing may be substituted for one (1) additional year of the General Experience.

Special Requirements: Incumbents in this class must possess and retain a license as a registered professional nurse in Connecticut. Incumbents in this class may be required to be fluent in a foreign language or proficient in the use of the American Sign Language in certain designated positions. Incumbents in this class may be required to travel. Incumbents in this class may be required to lift and restrain patients/clients; may have some exposure to communicable/infectious diseases and to risk of injury from assaultive/abusive patients/clients; may be exposed to disagreeable conditions.

TO APPLY: Please complete a DDS Transfer/Promotion application (applicable to DDS employees) or a State of CT Application for Examination or Employment CT-HR-12 located at <http://das.ct.gov/employment> (applicable to non-DDS employees), including the Position # and copies of your last two performance appraisals or two letters of reference. All application materials must be received by close of business on the closing date indicated above.

SEND APPLICATIONS TO:

Department of Developmental Services—North Region
155 Founders Plaza / 255 Pitkin Street
East Hartford, CT 06108
Attn: Ms. Carol Pfeifer, Human Resources
Phone: (860) 263-2618
Fax: (860) 263-2626

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities and persons with disabilities.