

DEPARTMENT OF DEVELOPMENTAL SERVICES – NORTH REGION
JOB OPPORTUNITY
DEVELOPMENTAL SERVICES REGIONAL RESIDENTIAL MANAGER
NEWINGTON OFFICE

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: Newington Office
Job Posting No: 00018640
Hours: Monday through Friday: 8:30am – 5:00pm. RDO's: Saturday and Sunday
Salary: \$77,923 - \$106,240
Closing Date: **October 18, 2013**

Eligibility Requirement: This requirement has been waived: "Candidates must have applied for and passed the DEVELOPMENTAL SERVICES REGIONAL RESIDENTIAL MANAGER EXAM and be on the current certification list promulgated by the Department of Administrative Services for this classification." State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

Examples of Duties:

Regional Residential Manager currently oversees campus programs including seven (7) ICF homes, six (6) community-based CLA's and a CRS program. These programs serve approximately 90+ residents and 150+ staff. Responsibilities in supervision may include three (3) Program Supervisors, psychologist and other clinical staff including OT, PT and dietitians. A great deal of knowledge in ICF regulations is required to run the campus-based portion of this caseload. Ability to work with individuals who have complex medical and behavioral issues is essential. Ability to manage and mediate complex labor/management issues is essential. Ability to manage and mediate complex family situations is essential. Position also includes responsibility for managing and monitoring asset inventory including state vehicles. Candidates should have a strong background in working with individuals with mental health issues. QMRP qualified candidates are preferred. Performs other duties as required.

General Experience: Three (3) years of supervisory experience with responsibility for implementing service delivery programs in the areas of residential services or family and individual support services for persons with developmental disabilities and related conditions.

1. Qualifying programs must provide services to twenty (20) or more clients in group homes, supported living arrangements, regional centers or an institution.
2. For State Employees the General Experience is interpreted as three (3) years at the level of Developmental Services Residential Program Supervisor 1 OR one (1) year at the level of Developmental Services Assistant Regional Residential Manager.

Special Requirements: 1. Incumbents in this class may be required to be certified in accordance with Department of Developmental Services' regulations for the administration of medication by certified unlicensed personnel.

2. Incumbents in this class may be required to travel.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Procedure for Current DDS Employees who are Lateral Transfer Candidates and Applicants for Promotion within the DSW Classification Series:

Interested and qualified candidates who meet the above requirements should submit a fully completed DDS Application for Lateral Transfer/Promotion and copies of their last two performance appraisals.

Application Procedure for All Other Applicants:

Interested and qualified candidates who meet the above requirements should submit a fully completed Application for Examination or Employment (CT-HR-12) located at www.das.state.ct.us/exam. Current State employees must also provide copies of their last two performance appraisals. Non-State employees must also provide 2 letters of reference.

All application materials must be received by 11:59 p.m. on the closing date indicated above.

Send application materials to:

**Department of Developmental Services — North Region
155 Founders Plaza, 255 Pitkin Street
East Hartford, CT 06108
Attn: Carol Pfeifer**

Email: carol.pfeifer@ct.gov Phone: 860-263-2618 Fax: 860-622-4967

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.