

**CAPITAL COMMUNITY COLLEGE
ASSISTANT PROFESSOR, FOREIGN LANGUAGES
COORDINATOR OF LANGUAGE INSTRUCTION
Full-Time, 10-Month Tenure-Track Position**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: 950 Main Street, Hartford, CT 06103
Hours: 35 hours a week
Salary: **\$53,066.00** approximate annual salary
Closing Date: **November 11, 2013**

General Knowledge, Skills and Abilities:

Master's degree in a foreign language or English-as-a-Second Language (ESL) and four to six years of college teaching experience are required; Spanish language teaching experience is preferred, and ability to teach multiple languages is desirable. Evidence of currency in theories of second language acquisition and college teaching experience, especially among ethnically diverse and/or urban student populations and community college students, is desirable.

Substitution Allowed:

Applicants who do not meet the minimum qualifications are encouraged to put in writing exactly how their experience has prepared them for the responsibilities of this position and by providing appropriate references. Exceptions to the degree requirements may be made for compelling reasons.

General Experience:

Under the supervision of the Humanities Department Chair, the Coordinator of Language Instruction will prepare and teach college-approved language courses in accordance with course descriptions and class schedules, develop syllabi and reading lists, assist in the selection of texts and related teaching resources, and meet the responsibilities required of all faculty members, including academic and career-oriented student advisement.

As Language Coordinator, the person hired for this position will play a key role in language instruction at the college and lead other faculty members in the development of a regional Language/ESL Center that will offer credit and non-credit language instruction. The Coordinator will work in collaboration with stakeholders in the academic and continuing education divisions of the college and in the regional community to develop and implement strategies to grow language instruction at the College. Other administrative duties will include such activities as preparing class schedules, evaluating faculty, organizing professional development workshops, and conducting community outreach and recruitment.

Successful applicants should be able to demonstrate expertise in the following areas: innovative approaches to pedagogy and learner-centered teaching, and program coordination or leadership in higher education settings. Other desirable experience includes team-teaching and/or interdisciplinary approaches to instruction, assessment, and multimedia instructional techniques (which may include on-line learning). Applicants with serious interest should be able to show evidence of commitment to the mission of a comprehensive community college having an urban, non-traditional, multi-cultural student population.

Application Instructions:

Interested and qualified candidates who meet the above requirements should submit a BOR Employment Application (found on the following website: <http://www.ct.edu/hr/employment>), cover letter, resume, transcripts and the names of three references to:

Josephine Agnello-Veley
Assistant Director of Human Resources
Capital Community College
950 Main Street
Hartford, CT 0610
Email: CA-HRApplc@ccc.commnet.edu

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.