

**CONNECTICUT DISTANCE LEARNING CONSORTIUM**  
**JOB OPPORTUNITY**  
**LEARNING SYSTEMS ASSOCIATE**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** The Public

**Location:** 85 Alumni Road, Newington, CT 06111

**Salary:** \$55,070 (FT) \$26.37/hr. (This position may be FT or PT depending on receipt of grant)

**Closing Date:** July 12, 2013

**General Knowledge:** Provides ongoing client care for current and new e-learning customers; Provides application support for e-learning; Supports and maintains data interchanges between e-learning systems and client SIS systems; Maintains, monitors, and troubleshoots all learning system environments; Works collaboratively to implement upgrades and evaluations; Provides quality assurance for new e-learning product releases and updates; Maintains documentation of e-learning systems; Partners with Support Manager and Instructional Design to identify current issues; Provides training to Tech Support staff on feature set of e-learning platforms.

**Preferred Skills and Ability:** Database administration skills preferred. LAMP experience a plus; working knowledge of Blackboard Learn or Moodle a plus. Ability to work in a team based environment.

**Special Knowledge:** Strong Internet skills; familiarity with web server and services, knowledge of fundamental computing and networking methodologies and technologies, excellent written, verbal and customer relations skills.

**Position Summary:** Provides ongoing support for the CTDLC e-learning systems, software, vendors and clientele; provides technical support to the end-user community; performs the needs analysis, specification, development and maintenance of application software and associated hardware.

**Special Experience:**

**Substitution Allowed:** N/A

**Eligibility Requirement:** Bachelor's degree in MIS, Computer Science, or Business and a minimum of one (1) year experience in the support of proprietary applications; Working knowledge of relational databases preferably MS SQL Server and MySQL.

**Apply:** Interested and qualified candidates who meet the above requirements should submit a cover letter and resume at [www.charteroak.edu/AboutUs/Employment](http://www.charteroak.edu/AboutUs/Employment) by July12, 2013. No phone calls, please.

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.