

Department of Children and Families
JOB OPPORTUNITY
Qualified Craft Worker (Glazing)
Part-Time (34 hours weekly)

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: The Public

Location: Albert J. Solnit Children's Center - South Campus, Middletown, CT

Job Posting No: VB83011S

Hours: Monday - Thursday 7:00 am - 3:00 pm and Friday 8:00 am – 12:00 pm

Salary: \$23.80 - \$30.80 hourly

Closing Date: 05/30/2015

Example of Duties: Responsibilities include but are not limited to: Performs highly skilled glazing tasks in accordance with standard trade practices; installs/maintains/repairs all types of glass windows, doors, mirrors, display cases, partitions, etc.; takes precise measurements for areas requiring glass; removes broken glass; prepares area for replacement or new glass; installs glass; caulks with an appropriate caulking; may remove and replace sash and window moldings and makes estimate of time and material required on assigned tasks; keeps necessary records. Performs other duties related to trade or similar trade areas as required. This position has been deemed essential therefore the incumbent will need to be available for snow/ice removal & etc. Preference will be given to applicants with experience with installing pre-assembled metal or wood frameworks for windows or doors to be fitted with glass panels, using hand tools, setting glass doors into frames, bolt metal hinges, handles, locks, and other hardware to attach doors to frames and walls, securing mirrors in position, using mastic cement, putty, bolts, or screws, and measuring, cutting, fitting, and pressing anti-glare adhesive film to glass, bolts metal hinges, handles, locks, and other hardware to prefabricated doors.

General Experience: Four (4) years of experience in the particular trade area indicated by the parenthetical title.

Special Experience: Two (2) years of the General Experience must have been performing skilled trade functions in the specific trade area. Note: For State Employees this is interpreted at the level of Skilled Maintainer or Transportation Maintainer 2. Housekeeping, custodial and food services duties will not be considered as qualifying experience.

Substitution Allowed: Graduation from a vocational or technical school with a diploma designating completion of subject requirements in a maintenance trade area may be substituted for two (2) years of the General Experience. Two (2) years of experience as a Qualified Craft Worker Intern may be substituted for the General and Special Experience.

Working Conditions: Incumbents in this class may be required to lift moderate to heavy weights and to use protective equipment such as respirators and safety goggles; and may be exposed to risk of injury from equipment, extreme weather conditions and/or environmental conditions.

Note: The filling of this position shall be in keeping with established reemployment, transfer, promotion, and SEBAC employment obligations.

Application Instructions Current State employees having permanent status in this classification must submit an NP-2 Lateral Transfer Request Form. All others must submit a CT-HR-12 (employment application), resume, letter of intent, and three (3) letters of supervisory reference; current state employees must submit their two most recent performance appraisals in lieu of references. Include the specified posting number on all application materials. Please mail all application materials to the address indicated.

Albert J. Solnit Children's Center - South Campus
915 River Road
Middletown, CT 06457
Attn: Jasmyn Raymond - Human Resources

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.