

DEPARTMENT OF CHILDREN AND FAMILIES
JOB OPPORTUNITY
MAINTENANCE SUPERVISOR 2 (GENERAL)

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: **Candidates on a Current Exam Certification List OR Lateral Transfer**

Location: Connecticut Juvenile Training School - Middletown, CT

Job Posting No: LR106457CJ

Hours: 37.5

Salary: \$57,851 - \$75,658 (Annually)

Closing Date: September 30, 2014

Eligibility Requirement: Candidates must have passed the Maintenance Supervisor 2 (General) examination list promulgated by the CT Department of Administrative Services (DAS). State employees may apply for lateral transfer if they currently hold the title of Maintenance Supervisor 2 (General), or have attained permanent status in the class since their most recent hire date.

Examples of Duties: Schedules, assigns, oversees and reviews the work of staff; provides staff training and assistance; conducts performance evaluations; determines priorities and plans crew work; establishes and maintains crew procedures; develops or makes recommendations on the development of policies and standards; acts as liaison with other operating units, agencies and outside officials regarding unit policies and procedures; prepares reports and correspondence; performs some of the more skilled duties involved; may make plans and cost estimates of work to be done; performs related duties as required.

Knowledge, Skills and Abilities: Considerable knowledge of modern methods and equipment involved in the trade indicated by the parenthetical of the class; considerable knowledge of relevant State and national codes and regulations; considerable interpersonal skills; considerable oral and written communication skills; skill in performing technical duties of the class; considerable ability to read and interpret specifications, blueprints, and sketches; ability to utilize computer software; supervisory ability.

General Experience: Six (6) years of experience in the maintenance and repair of buildings.

Note: Experience performing technical duties within the maintenance trade area on a military base, aircraft carrier or large compound may be substituted for the General Experience on a year for year basis.

Special Experience: Four (4) years of the General Experience must have included performing skilled tasks in either the maintenance and repair of buildings or the military experience referenced above.

Special Requirement: 1.) Incumbents in this class may be required to travel. 2.) Incumbents in this class may be required by the appointing authority to possess and retain appropriate current licenses, permits and/or certifications.

Physical Requirements: Incumbents in this class must have adequate physical strength, stamina, physical agility, visual and auditory acuity, and must maintain such physical fitness as to be able to perform the duties. 2.) A physical examination may be required.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a CT-HR-12 (State Application), resume, letter of intent and three (3) letters of Supervisory references from current and/or previous supervisors. State employees must submit two most recent performance appraisals in lieu of references to:

DEPARTMENT OF CHILDREN AND FAMILIES
Connecticut Juvenile Training School
1225 Silver Street
Middletown, CT 06457
Attention: Bernice Morgan

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.