

DEPARTMENT OF CHILDREN AND FAMILIES

JOB OPPORTUNITY

Pupil Services Specialist

Full-time (70 hours bi-weekly) – USD #2, Riverview School

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** Public

**Location:** Albert J. Solnit Children's Center - South Campus in Middletown, CT

**Job Posting No:** VB43687S

**Hours:** Monday – Friday, 7:50 am – 3:20 pm

**Salary:** \$56,481.00 - \$63,462.00 annually

**Closing Date:** 01/23/2015

Unified School District #2 has an employment opportunity for a Pupil Services Specialist (12 month) at the Riverview School at the Albert J. Solnit Children’s Center - South Campus, Middletown, Connecticut. This Pupil Services Specialist (PSS) will work closely with educational and facility staff to develop and implement education programming for middle and high school students. Prospective candidates must be certified as either a School Psychologist (070), School Counselor (068), or School Social Worker (071). Preference will be given to applicants with knowledge of the philosophy and methods of service delivery for adolescents with an emotional disturbance within a psychiatric hospital and experience chairing or participating in planning and placement team meetings (PPTs) and develop individual education plans (IEPs) and an in-depth understanding of transition services as a component of individual education programs (IEPs).

**Example of Duties:** educational diagnosis, counseling, social work, or psychological services; serves in a resource capacity to educational and other facility staff; confers with parents and teachers concerning individual students and assists in planning educational programs; keeps records and makes necessary reports; serve as liaison with school systems and community services; performs related duties as required.

**Knowledge, Skills and Abilities:** Knowledge of the philosophy and methods of service delivery to the assigned disciplines; knowledge of the principles and practices of education and or services for special needs population; ability to motivate students; ability to communicate at the appropriate level; ability to establish cooperative relationships with those contacted in planning educational programs; ability to prepare written reports; ability to perform educational testing.

**General Experience:** A Master's degree which includes a planned program of preparation for the field in which the special services are performed

**Note:** The filling of this position shall be in keeping with established reemployment, transfer, promotion, and SEBAC employment obligations.

**Application Instructions:** Applicants must submit a CT-HR-12 (State application), resume, letter of intent, original transcripts and a copy of any license or certification required to the address indicated; state employees must submit their two most recent performance appraisals in lieu of references. Please specify the posting number on all application materials. Incomplete application packets will not be considered. Please mail all applications materials to the address indicated. If you have previously applied for this position you do not need to reapply.

**Solnit Center - South Campus  
915 River Road  
Middletown, CT 06457  
Attn: Jasmyn Raymond – Human Resources**

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.