State of Connecticut
JOB POSTING

DEPARTMENT OF CHILDREN AND FAMILIES
JOB OPPORTUNITY

Visual Media Designer 3 (Durational)

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: **Candidates on the current exam list and lateral transfers**

Location: Hartford, CT **Job Posting No:** TH109611CO

Hours: 40 Hours per week **Salary:** FS-22 $62,431.00 - $86,165.00 (Annually)

Closing Date: November 14, 2014

The Department of Children and Families is currently recruiting for a durational Visual Media Designer 3 within the Training Academy. This position is full time 40 hours per week. This position bears the sole responsibility for carrying out the duties of the DCF Media Center. This involves development and management of visual media for the entire agency. This position requires extensive and specialized experience in visual media.

Eligibility: Candidates must have passed the Visual Media Designer 3 exam and be on the current certification list promulgated by the Department of Administrative Services for this classification at the time of appointment to this position. State employees currently holding the above title or those who have previously attained permanent status in the class may apply for a lateral transfer.

Examples of Duties: Ability to produce digital video, photographic, graphic art and other audio-visual materials including print materials for instructional support or other programs of the agency; Ability to edit digital video and images; thorough understanding of digital video and graphic file formats, conversion and compression; knowledge of digital video and audio recording production equipment (digital cameras, lighting, microphone, amps, cabling, etc.) and software; skill in operation, installation, maintenance, minor repair and ability to troubleshoot technicalities of such digital equipment, software and accessories; ability to serve as technical director, cameraperson and/or crew members as needed; ability to review, edits and catalogue recordings and other materials; maintain inventory of audio-visual software and hardware; duplicate recordings for distribution adhering to copyright law; may distribute audio-visual materials or equipment and maintain loan records; ability to instruct others in use of equipment or development of audio-visual aids; knowledge of graphic materials; creates designs and prepares art work for websites, advertisements, exhibitions, covers, posters, presentations, reports, publications, graphs, charts, maps, banners, booklets, and pamphlets, etc.; confers with supervisors as to media and method of design for various projects for department usage and public display; performs related duties as required.

Minimum Qualifications Required: Considerable knowledge of most effective techniques and methods used in graphic art including freehand drawing, media materials such as water colors and oils, photographic art and three-dimensional presentation; knowledge of basic video engineering principles and practices; knowledge of and ability to utilize computer software including publishing and graphic design and video editing packages; interpersonal skills; oral and written communication skills; considerable ability to comprehend and interpret plans and cross-section and contour data; ability to perform highly creative work; some supervisory ability.

Preferred Experience: Experience and knowledge of Adobe Creative Suite Photoshop, Premiere Pro and InDesign; Cross-platform ability - Mac and PC based computer skills.

General Experience: Six (6) years of experience in commercial or graphic illustrative art or video engineering.

Special Experience: Two (2) years of the General Experience must have been in planning, designing and preparing digital models and/or exhibits for public events, displays and publications.

Substitution Allowed: College training in fine arts or commercial art may be substituted for the General Experience on the basis of fifteen (15) semester hours equalling one-half (1/2) year of experience to a maximum of four (4) years for a Bachelor's degree.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, three (3) SUPERVISORY references (current state employees please provide last two Service Ratings in lieu of references) and an Application for Employment (CT-HR12) to the address below. Application material can be faxed to 860-550-6433. Please reference Job Posting # **TH109611CO**.

Applications must be postmarked no later than the closing date indicated above. Incomplete application packages will not be considered. Due to the large volume of applications received we are unable to provide confirmation of receipt or status updates during the recruitment process.

DEPARTMENT OF CHILDREN AND FAMILIES
505 HUDSON STREET, HUMAN RESOURCES, 8TH FLOOR, HARTFORD, CT 06106
Attention: Taneisha Hancel

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.