



Department of Development Services – West Region  
SOUTHBURY TRAINING SCHOOL

HEAD NURSE

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

**Open to:** Public  
**Positions:** Head Nurse  
**Salary:** \$2,664.99 (\$32.35/hr.) - \$3,608.59 (\$43.80/hr.) (New hires start at minimum of range)  
**Closing Date:** April 24, 2017

Position#	Unit	Cottage	Shift/Schedule	Regular Days Off
017912	4	Grounds Float	3 <sup>rd</sup> Shift – 11:00pm – 7:00am (80 hrs./bi-weekly) Wk1: Sat, Sun, Mon, Wed, Thurs Wk2: Fri, Mon, Tues, Wed, Thurs.	<u>Wk1:</u> Friday, Tuesday <u>Wk2:</u> Saturday, Sunday
017925	1	Grounds Float	3 <sup>rd</sup> Shift 11:00pm – 7:00am (48 hrs./bi-weekly)	Monday, Tuesday, Wednesday, Thursday

**Eligibility Requirement:** State employees currently holding the above title or those who have previously attained permanent status in the class may apply for lateral transfer. Those candidates appearing on Re-employment or SEBAC lists must be given first consideration.

**Knowledge, Skill and Ability:** Considerable knowledge of and ability to independently apply nursing principles, techniques and standards; considerable knowledge of specialized patient/client care applicable to nursing assignment; considerable knowledge of medications, their actions, interactions, uses and side effects; knowledge of general and mental health conditions and treatment interventions through utilization of assessment, nursing diagnosis, outcome identification, health planning, implementation and re-evaluation; knowledge of adult learning and family systems theory; knowledge of and sensitivity to cultural and socio-economic differences; considerable interpersonal skills; oral and written communication skills; ability to establish and maintain collaborative relationships with other professionals, community resources and providers; ability to act as a role model to health care staff; supervisory ability.

**General Experience:** Two (2) years of experience as a registered professional nurse.

**Examples of Duties:** Please see the DAS job classification for [Head Nurse](#) for example of duties.

**Special Requirements:** Incumbents in this class must possess and retain a license or temporary permit as a Registered Professional Nurse in Connecticut. Incumbents in this class may be required to be fluent in a foreign language or proficient in the use of the American Sign Language in certain designated positions. Incumbents in this class will be required to travel.

**Character Requirement:** In addition to the checking of references and of facts stated in the application, a thorough background investigation of each candidate may be made before persons are certified for permanent appointment.

**Working Conditions:** Incumbents in this class may be required to lift and restrain patients/clients; may have exposure to communicable/infectious diseases and risk of injury from assaultive/abusive patients/clients; may be exposed to disagreeable conditions.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit a fully completed Application for Examination or Employment (CT-HR-12) located at [www.das.state.ct.us/exam](http://www.das.state.ct.us/exam). Current state employees must also provide copies of their last two performance appraisals. Non-state employees must also provide 2 letters of reference.

All application materials must be received by 11:59 p.m. on the closing date indicated above.

**Incomplete application materials will not be considered.**

All application materials may be faxed, or mailed to:

Department of Developmental Services — West Region  
Rowland Government Center, 4th Floor  
55 West Main Street  
Waterbury, CT 06702  
Attn: Recruiter  
Fax: 203-574-8858 (Preferred Method)

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

If you are requesting special accommodations under the provisions of the Americans with Disabilities Act (ADA) please contact Teresa Gonzalez at 860-418-6122 or [Teresa.Gonzalez@ct.gov](mailto:Teresa.Gonzalez@ct.gov)