



DEPARTMENT OF DEVELOPMENTAL SERVICES – NORTH REGION
JOB OPPORTUNITY
CLINICAL NURSE COORDINATOR (GENERAL)

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Location: Willimantic Office (Community Companion Home Program)

Job Posting No: 20113

Hours: Monday-Friday 9:00am-4:30pm

Salary: HC-24 \$2,331.88 - \$3,157.51 (bi-weekly) New hires to state service start at minimum of range

Closing Date: February 22, 2017

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

Knowledge, Skills and Abilities:

Knowledge of individual treatment planning including impact of medical insurance program requirements for reimbursement; knowledge of structure of services for clients and their families in institutional and community oriented settings as related to parenthetical title; knowledge of aftercare facilities; considerable interpersonal skills; oral and written communication skills. Knowledge of nursing principles and clinical therapeutic models of patient and/or client care with emphasis on interdisciplinary team approaches as related to parenthetical title.

General Experience: Three (3) years of professional nursing experience.

Special Experience:

- One (1) year of the General Experience must have been at the level of Head Nurse working with the type of clients indicated by the parenthetical title.
- One (1) year of the General Experience must have been providing consultation and evaluating the assessment of nursing services provided to individuals intellectual disabilities.

Substitutions Allowed:

1. A Bachelor's degree in nursing may be substituted for one (1) year of the General Experience.
2. A Master's degree in nursing may be substituted for one (1) additional year of the General Experience.

Special Requirement:

1. Incumbents in this class must possess and retain a license as a registered nurse in Connecticut.
2. Incumbents in this class maybe required to travel.
3. Incumbents in this class may be required to possess and retain a valid Motor Vehicle Operator's license.

Examples of Duties: Please see the DAS job spec for [Clinical Nurse Coordinator \(General\)](#) for examples of duties.

Preferred Skills & Experience:

- Possess solid background with licensed community based homes
- Ability to network to find good viable medical providers
- Ability to communicate effectively to achieve good health supports and services for individuals with intellectual disabilities

- Ability to collaborate with licensees in a wide variety of home settings
- Functional in Microsoft applications
- Ability to communicate effectively verbally and in writing

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a fully completed Application for Examination or Employment (CT-HR-12) located at www.das.state.ct.us/exam. Current State employees must also provide copies of their last two performance appraisals. Non-State employees must also provide 2 letters of reference.

All application materials must be received by 11:59 p.m. on the closing date indicated above.

Incomplete application materials will not be considered.

**Department of Developmental Services North Region
Human Resources
155 Founders Plaza/255 Pitkin Street-2nd Floor
East Hartford, CT 06108
Attn: Recruiter**

Email: DDS.NR.Recruiting@ct.gov Fax: (860) 706-1420 Phone: (860) 263-2616

Preferred method of delivery is via email

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

If you are requesting special accommodations under the provisions of the Americans with Disabilities Act (ADA) please contact Teresa Gonzalez at 860-418-6122 or Teresa.Gonzalez@ct.gov