Department of Development Services – West Region

JOB OPPORTUNITY

HEAD NURSE

LOWER FAIRFIELD CENTER - NORWALK

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Class Title: Head Nurse – Full-time (70 hrs. /bi-weekly)

Location: Lower Fairfield Center - Norwalk

Job Posting No: 018573

Hours: 1st Shift

Week 1: 6:00am – 2:30pm Saturday, Sunday, Monday, Thursday; Regular Days Off Friday, Tuesday, Wednesday

Week 2: 6:00am – 12:30pm Friday, 6:00am – 2:30pm Monday, Tuesday, Wednesday, Thursday; Regular Days Off Saturday, Sunday

Salary: $2,331.88 - $3,157.51 (bi-weekly) (New Hires to State Service start at $2,331.88 bi-weekly)

Closing Date: January 24, 2017

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status in the class may apply for lateral transfer. Those candidates appearing on Re-employment or SEBAC lists must be given first consideration.

Examples of Duties: Duties consistent with the Head Nurse job classification. Incumbents in this class may be used as an in charge supervisor for a unit or units on the night shift in a residential setting and is responsible for coordinating and supervising direct nursing care provided by other professional nurses or paraprofessionals; OR Incumbents provide direct nursing care and serve on interdisciplinary teams in a campus setting. Independently develops, implements and evaluates nursing and/or health care plans; provides nursing consultation in the assigned specialty program; conducts nursing assessments; provides admission and discharge nursing assessments including plans for continuing care; maintains records and makes reports; provides for nursing services to comply with ICF regulations and JCAHO standards; maintains records of stored and secured medications; ensures controlled drugs are properly stored, administered and ordered; independently manages and provides direct care to individuals; participates in individual, group or family therapy; participates as a member of an interdisciplinary team in the assessment, development, implementation and evaluation of individual treatment or health care plans; may participate in home visits and crisis intervention; manages an assigned caseload of other appropriate clinical activities; provides clinical direction and/or training to staff in individual, group and family service delivery programs; may provide in-service training to nursing and paraprofessional staff with regard to signs and symptoms of illness, dysfunction, injury and prevention of same; may conduct individual centered conferences with nursing personnel; may consult with and make recommendations to physicians concerning health needs; may make recommendations on policies or standards; may prepare reports or correspondence; may serve as Qualified Intellectual Disabilities Professional (QIDP); performs related duties as required.

Knowledge, Skills and Abilities: Considerable knowledge of and ability to independently apply nursing principles, techniques and standards; considerable knowledge of specialized individual care applicable to nursing assignment; considerable knowledge of medications, their actions, interactions, uses and side effects; knowledge of general and mental health conditions and treatment interventions through utilization of assessment, nursing diagnosis, outcome identification, health planning, implementation and re-evaluation; knowledge of adult learning and family systems theory; knowledge of and sensitivity to cultural and socio-economic differences; considerable interpersonal skills; oral and written communication skills; ability to establish and maintain collaborative relationships with other professionals, community resources and providers; ability to act as a role model to health care staff; supervisory ability.

EXPERIENCE AND TRAINING:

General Experience: Two (2) years of experience as a Registered Professional Nurse.

Substitution Allowed: A Bachelor’s degree in Nursing may be substituted for one (1) year of the General Experience.

SPECIAL REQUIREMENTS:

1. Incumbents in this class must possess and retain a license or temporary permit as a Registered Professional Nurse in Connecticut.

2. Incumbents in this class may be required to be fluent in a foreign language or proficient in the use of the American Sign Language in certain designated positions.

3. Incumbents in this class maybe required to travel.
Character Requirement: In addition to the checking of references and of facts stated in the application, a thorough background investigation of each candidate may be made before persons are certified for permanent appointment.

Working Conditions: Incumbents in this class may be required to lift and restrain individuals; may have exposure to communicable/infectious diseases and risk of injury from assaultive/abusive individuals; may be exposed to disagreeable conditions.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Procedure for All Other Applicants: Interested and qualified candidates who meet the above requirements should submit a fully completed Application for Examination or Employment (CT-HR-12) located at www.das.state.ct.us/exam. Current State employees must also provide copies of their last two performance appraisals. Non-State employees must also provide 2 letters of reference.

Department of Developmental Services — West Region
Rowland Government Center, 4th Floor
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Waterbury, CT 06702
Attn: Recruiter
Fax: 203-574-8857 or 203-574-8858

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER
The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.