

Department of Developmental Services – North Region  
**JOB OPPORTUNITY**  
**Licensed Practical Nurse (Per Diem)**  
**Willimantic**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** Public  
**Location:** Card Street - Willimantic  
**Job Posting No:** 00019812  
**Hours:** Per Diem  
**Salary:** \$36.48 hourly  
**Closing Date:** November 3, 2014

**Examples of Duties:** Duties consistent with LPN job specifications. Under clinical supervision of the RN, the LPN is responsible for providing direct nursing care to individuals residing at the Card St CLA. Duties include, but are not limited to: Enteral tube-feeding and care, diabetic care, medication administration, treatments, respiratory treatments, medication ordering, observation and reporting of any changes in condition or concerns to qualified RN. Assist RN in training direct-care staff. Documentation, which includes but is not limited to: focus nursing notes, documentation on MAR's and controlled drug sheets, data entering on flow charts. Responsible for carrying out therapeutic regimens as prescribed by an RN, Physician or other person authorized by State Law. Provide nursing services that comply with DDS policy and regulation and LPN Quality Job Performance Standards. BLS and current driver's license. Must possess good writing and communication skills; computer proficiency. Performs related duties as required.

**General Experience:** Knowledge of practical nursing specialties and bedside care; knowledge of various medications used in conjunction with the physically and mentally handicapped; knowledge of infection control practices; some knowledge of nutrition and diets; basic knowledge of medical and lab sciences; considerable interpersonal skills; ability to keep records; some ability to lead staff. License or temporary permit to practice nursing in Connecticut by the State Board of Examiners for Nursing.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Procedure for Current DDS Employees who are Lateral Transfer Candidates and Applicants for Promotion within the DSW Classification Series:**

Interested and qualified candidates who meet the above requirements should submit a fully completed DDS Application for Lateral Transfer/Promotion and copies of their last two performance appraisals.

**Application Procedure for All Other Applicants:**

Interested and qualified candidates who meet the above requirements should submit a fully completed Application for Examination or Employment (CT-HR-12) located at [www.das.state.ct.us/exam](http://www.das.state.ct.us/exam). Current State employees must also provide copies of their last two performance appraisals. Non-State employees must also provide 2 letters of reference.

**All application materials must be received by 11:59pm on the closing date indicated above**

**Incomplete application materials will not be considered.**

**Send application materials to:**

**Department of Developmental Services – North Region**  
**155 Founders Plaza/255 Pitkin Street – 2<sup>nd</sup> Floor – East Hartford, CT 06108**  
**Attn: Recruiter**

**Email: [DDS.NR.Recruiting@ct.gov](mailto:DDS.NR.Recruiting@ct.gov) Phone: (860) 263.2623 Fax: (860) 706.1420**

**Application materials can be emailed, faxed or mailed**

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities and persons with disabilities.