



Department of ADMINISTRATIVE SERVICES Job Postings



DEPARTMENT OF DEVELOPMENTAL SERVICES JOB OPPORTUNITY MAINTENANCE SUPERVISOR 2 (GENERAL)

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: Candidates on a current examination list or lateral transfer.

Location: Maintenance, Norwich – Camp Harkness

Job Posting No: 021999

Hours: Monday – Friday 7:30a.m. – 3:30 p.m.

Salary: TC 22 \$59,587 - \$77,928 *New employees to state service start at the minimum

Closing Date: February 20, 2017

Eligibility Requirement: Candidates must have applied for and passed the Maintenance Supervisor 2 (General) exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer. **Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

Knowledge, Skills and Abilities: Considerable knowledge of modern methods and equipment involved in the trade indicated by the parenthetical of the class; considerable knowledge of relevant State and national codes and regulations; considerable interpersonal skills; considerable oral and written communication skills; skill in performing technical duties of the class; considerable ability to read and interpret specifications, blueprints, and sketches; ability to utilize computer software; supervisory ability.

General Experience: Six (6) years of experience in the maintenance and repair of buildings.

Note: Experience performing technical duties within the maintenance trade area on a military base, aircraft carrier or large compound may be substituted for the General Experience on a year for year basis.

Special Experience: Four (4) years of the General Experience must have included performing skilled tasks in either the maintenance and repair of buildings or the military experience referenced above.

Note: For State Employees the Special Experience is interpreted at or above the level of Skilled Maintainer

Special Requirement:

1. Incumbent must possess and retain a valid motor vehicle license. Incumbent will be required to travel.
2. Incumbent must be able and willing to work nights, weekends and holidays, as needed, to meet the maintenance needs of the Individuals served by the Department.
3. Incumbent must be willing and able to perform On-Call Maintenance.
4. Incumbent must meet all training and certification requirements in regards to the maintenance of residential facilities and public accommodations.

Physical Requirement:

1. Incumbent in this class must have adequate physical strength, stamina, physical agility and visual and auditory acuity, and must maintain such physical fitness as to be able to perform the duties
2. A physical examination will be required.

Working Conditions: Incumbent in this class may be required to lift moderate to heavy weights; may be exposed to extreme weather conditions and to risk of injury from equipment. The appointing authority may require completion of an asbestos removal program consistent with EPA guidelines for operations and maintenance during employment in this class. Incumbent will be required to use protective equipment such as respirators and safety goggles.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a fully completed Application for Examination or Employment [CT-HR-12](#) along with two (2) letters of reference. Current State employees should provide copies of their last two performance appraisals.

All application materials must be received by 11:59 p.m. on the closing date indicated above.

Incomplete applications will not be processed.

Send all application materials may be emailed, faxed, or mailed to:

**Department of Developmental Services Recruitment
35 Thorpe Avenue, Third Floor, Wallingford, CT 06492
Attn: Recruiter
Email: DDS.SR.Recruiting@ct.gov Phone: 203-294-5123 Fax: 860-920-3035**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

If you are requesting special accommodations under the provisions of the Americans with Disabilities Act (ADA) please contact Teresa Gonzalez, Assistant Human Resources Administrator 3 at 860 418 - 6122 or teresa.gonzalez@ct.gov