



Department of Development Services – West Region  
JOB OPPORTUNITY  
DEVELOPMENTAL SERVICES SUPPORTED LIVING WORKER  
NORTHWEST CENTER - TORRINGTON

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** DDS AGENCY EMPLOYEES

**Position:** Developmental Services Supported Living Worker (Part-time 56 hr. /bi-weekly)

**Location:** Northwest Center - Torrington – IHS Division

**Job Posting No:** 015881

**Hours:** 1<sup>st</sup> Shift – Friday, Saturday, Wednesday, Thursday 11:00am – 6:30pm; Regular Days Off Sunday, Monday, Tuesday. Must be flexible to meet consumer and agency needs.

**Salary:** \$24.95 – \$33.35

**Closing Date:** August 11, 2014

**Eligibility Requirement:** Department of Developmental Services' employees currently holding the above title or those who have previously attained permanent status in the class may apply for lateral transfer. Those candidates appearing on Re-employment or SEBAC lists must be given first consideration.

**Examples of Duties:** Duties consistent with Developmental Services Supported Living Worker job classification. Implements programs and monitors an assigned caseload of consumers living in a community setting; functions as a member of an interdisciplinary team and participates in service delivery plan process for consumers; provides guidance and support for consumers to develop independent living skills; participates in and assists consumers with activities of daily living; assists consumers in accessing goods, services and supports required for independent living without 24 hour supports; reinforces appropriate consumer behavior through modification techniques; responsible for consumers health and safety; observes and reports consumer behavior; serves as advocate for government subsidies and redetermination hearings; transports consumers; acts as liaison to consumers and their families or various community agencies or organizations; provides concise and accurate reports and documentation; may make recommendations on policies or standards; may administer and track medications with appropriate certification; may administer first aid in emergency situations; may schedule and attend appointments with consumers; may maintain consumers financial records; may restrain consumers; performs related duties as required.

**Knowledge, Skills and Abilities:** Knowledge of modern methods of working with persons with mental retardation and other related conditions; knowledge of safety, hygiene and health practices and procedures; knowledge of state and federal assistance programs; knowledge of relevant state and federal laws, statutes, regulations and procedures; some knowledge of medication administration and effects of medication; considerable interpersonal skills; oral and written communication skills; ability to recognize and report behavioral changes; ability to coordinate and collaborate effectively with individuals, groups and families; ability to work independently and make decisions.

**General Experience:** One (1) year of experience in direct residential support services to persons with intellectual disabilities or other developmental disabilities at the level of a Developmental Services Worker 1 (or equivalent experience in a human service field).

**Special Experience:** Four (4) years' experience in the care and supervision persons with intellectual disabilities or other developmental disabilities. One (1) year of the General experience must have been in a supervisory capacity at the level of a DSW2. College training, preferably in an educational, nursing or social science field, may be substituted for the general experience on the basis of two (2) years of college education equaling one (1) year of experience to a maximum of two (2) years.

**Special Requirements:** Incumbents in this class may be required to be bilingual or fluent in American Sign Language; will be required to possess and retain a valid Connecticut Motor Vehicle Operator's license, Public Passenger Endorsement or Commercial Driver's license for designated positions. Incumbents in this class will be required to travel.

Applicants must be current in all DDS required training. Applicants must possess or be able to obtain Medication Administration Certification and/or CPR certification.

**Physical Requirements:** Incumbents in this class must possess physical and emotional health for efficient performance of duties. Applicants may be required to take a physical examination.

**Working Conditions:** Incumbents in this class may be required to lift and restrain consumers; may have significant exposure to communicable and/or infectious diseases and to risk of injury from assaultive and/or abusive consumers and may be exposed to strongly disagreeable conditions.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Procedure for Current DDS Employees who are Lateral Transfer Candidates and Applicants for Promotion within the DDS Employees Classification Series:** Interested and qualified candidates who meet the above requirements should submit a fully completed DDS Application for Lateral Transfer/Promotion and copies of their last two performance appraisals.

**Application Procedure for All Other Applicants:** Interested and qualified candidates who meet the above requirements should submit a fully completed Application for Examination or Employment (CT-HR-12) located at [www.das.state.ct.us/exam](http://www.das.state.ct.us/exam). Current State employees must also provide copies of their last two performance appraisals. Non-State employees must also provide 2 letters of reference.

**All application materials must be received by 11:59 p.m. on the closing date indicated above.**

***Incomplete applications will not be considered***

**Send application materials to:**

**Department of Developmental Services — West Region  
Rowland Government Center, 4<sup>th</sup> Floor  
55 West Main Street  
Waterbury, CT 06702  
Attn: Yolette Tappin  
Fax: 203-574-8857**

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.