



DEPARTMENT OF DEVELOPMENTAL SERVICES – WEST REGION  
JOB OPPORTUNITY  
NURSE CONSULTANT (DEVELOPMENTAL SERVICES)

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** Public

**Position:** Nurse Consultant (Developmental Services)

**Location:** Private Division – Ella Grasso Center - Stratford

**Job Posting No:** 018516

**Hours:** Full Time, 70 Hours/Bi-Weekly - Monday through Friday 9:00AM - 4:30 PM (Must be flexible in hours to meet agency needs)

**Salary:** \$2,747.25 - \$3,686.02 (New employees to state service start at the beginning of the range)

**Closing Date:** June 15, 2015

**Eligibility Requirement:** State employees currently holding the above title or those who have previously attained permanent status in the class may apply for lateral transfer. Those candidates appearing on Re-employment or SEBAC lists must be given first consideration.

**Examples of Duties:** Duties are consistent with the Nurse Consultant (Developmental Services) job classification. The nurse consultant is responsible for oversight of the health care needs and services in the private Sector Services, DDS individual and Family Support (IFS) Division and DDS for Community Companion Home (CCH) if needed. The nurse consultant administratively reports to the Health Services Director. Nurse Consultant responsibilities include: education/training in family homes, provide training to new providers, facilitate quarterly nursing meetings, review quarterly medication audits, conduct abuse and neglect investigations and provide nursing consultation for community health care providers, hospitals, skilled nursing facilities, public and private residential and day program providers, and families. The nurse consultant is responsible for DDS compliance with OBRA (Omnibus Budget Reconciliation act, also known as the Nursing Home Reform act of 1987) regulations and CMS oversight, Ascend level 11 nursing assessments, planning, reviewing and evaluating the coordination, assessment and monitoring of health services pertaining to individuals residing in the community. Provide supervision and coordination of CCH and Private Sector nurses. Provides nursing audits and site visits as needed, for annual agency reviews. Assures proper implementation of DNR orders. Coordinates Mortality Review packages. Coordinates or participates in regional committees, i.e., Mortality Review, Investigation Team, and PRC. Participate in regional nursing on-call. The nurse consultant implements, coordinates, and evaluates activities of assigned programs or health care services; is an active liaison with and serves as nursing consultant to other sections, divisions, health care providers, may inspect and evaluate health care facilities for compliance with state and federal regulations including licensure and certification laws; completes PRAT reviews for nursing services, and performs related duties as required.

**Knowledge, Skills and Abilities:** Considerable knowledge of relevant State and Federal laws, statutes and regulations; considerable knowledge of principles and practices of nursing care administration and education for a variety of specialties with varied settings; considerable knowledge of principles and practices pertinent to community processes; knowledge of State, Federal and local health agencies and programs; knowledge of nursing education and skill in techniques of teaching; considerable interpersonal skills; oral and written communication skills; ability to plan, implement and evaluate programs; ability to collect and analyze data. Considerable knowledge of nursing treatments, trends and resources for persons with intellectual disabilities.

**General Experience:** Four (4) years of experience as a professional nurse in a position involving supervision, consultation, education or administration.

**Special Experience:** Two (2) years of the General Experience must have been in the area nursing for persons with intellectual disabilities.

**Substitutions Allowed:** A Bachelor's degree in nursing may be substituted for one (1) year of the General Experience. A Master's degree in health services administration, nursing or public health may be substituted for one (1) additional year of the General Experience

**Special Requirements:** Incumbent must possess and retain in good standing a license to practice Registered Professional Nursing in the State of Connecticut. Incumbent must possess and retain a valid Driver's license, will be required to travel. Incumbent must be willing to work flexible hours including nights, weekends and holidays as needed to meet agency needs.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Procedure for All Applicants:** Interested and qualified candidates who meet the above requirements should submit a fully completed Application for Examination or Employment (CT-HR-12) located at [www.das.state.ct.us/exam](http://www.das.state.ct.us/exam). Current State employees must also provide copies of their last two performance appraisals. Non-State employees must also provide 2 letters of reference.

**All application materials must be received by 11:59 p.m. on the closing date indicated above.**

**Incomplete application material will not be considered.**

**Send application materials to:**

**Department of Developmental Services — West Region  
Rowland Government Center, 4<sup>th</sup> Floor  
55 West Main Street  
Waterbury, CT 06702  
Attn: Recruiter  
Fax: 203-574-8857**

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.