



Department of Development Services – West Region
JOB OPPORTUNITY
CLINICAL NURSE COORDINATOR (General)

ELLA GRASSO CENTER, STRATFORD

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Public

Position: Clinical Nurse Coordinator (General) – Full time (70 hr.)

Location: Ella Grasso Center – Private Division - Stratford

Job Posting No: 015483

Hours: 1st Shift ~ 8:30am – 4:00pm Monday – Friday; Regular Days Off Saturday, Sunday
Must be flexible to meet agency needs

Salary: \$2,331.88 - \$3,157.51 (New Hires to state service start at \$2,263.95)

Closing Date: January 11, 2016

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status in the class may apply for lateral transfer. Those candidates appearing on Re-employment or SEBAC lists must be given first consideration.

Examples of Duties: Duties consistent with the Clinical Nurse Coordinator (General) job classification. This position will provide and oversee nursing services delivered to, Individual and Family Support (IFS), Omnibus Budget Reconciliation Act (OBRA) and Long Term Care (LTC). DDS is responsible to provide oversight and monitoring of the nursing services provided to individuals. Incumbent will serve as a resource/consultant to individuals living in the community with their families throughout the West Region, as well as to staff and community agencies and practitioners; may conduct Family Training as a Medicaid Waiver service; make home visits; conduct nursing assessments; participate in Office of Protection & Advocacy (OPA) investigations including assisting with Immediate Protective Services Plan (IPSP) and Protective Services Plan (PSP) responses and with individuals in temporary nursing home/rehabilitation placements; work with the IFS team providing medical information, attending meetings and drafting health status reports. Consult with case managers about medical resources and assist case manager with questions – diagnosis, medication interactions/reactions, diets, PT/Speech/OT, assist with death reports, VNA collaboration; Participates in ongoing education for families, Attend Individual Plan (IP) meetings as requested; working under the direction of the Nurse Consultant, the CNC will provide a variety of medical monitoring. Duties may include but are not limited to act on OBRA referrals for DDS individuals and others with suspected intellectual disabilities seeking nursing facility admission; includes new referrals, extensions, and change in condition; tracks short term stays for DDS individuals; may assist the Nurse Consultant in monitoring medical issues in various sector agencies or LTC facilities; performs other duties as required.

Knowledge, Skills and Abilities: Knowledge of individual treatment planning including impact of medical insurance program requirements for reimbursement; knowledge of structure of services for consumers and their families in institutional and community oriented settings as related to parenthetical title; knowledge of aftercare facilities; considerable interpersonal skills; oral and written communication skills. Knowledge of nursing principles and clinical therapeutic models of patient and/or consumer care with emphasis on interdisciplinary team approaches as related to parenthetical title.

General Experience: Three (3) years of professional nursing experience.

Special Experience: One (1) year of the General Experience must have been providing consultation and evaluating the assessment of nursing services provided to individuals with intellectual disabilities.

Substitution Allowed: A Bachelor's degree in nursing may be substituted for one (1) year of the General Experience. A Master's degree in nursing may be substituted for one (1) additional year of the General Experience.

Special Requirement: Incumbents in this class must possess and retain a license as a registered nurse in Connecticut. This position requires Travel and flexibility to assist with IFS emergencies. Applicant must be able to obtain CPR certification.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Procedure for Current DDS Employees who are Lateral Transfer Candidates and Applicants for Promotion within the DDS Employees Classification Series:

Interested and qualified candidates who meet the above requirements should submit a fully completed DDS Application for Lateral Transfer/Promotion and copies of their last two performance appraisals.

Application Procedure for All Other Applicants:

Interested and qualified candidates who meet the above requirements should submit a fully completed Application for Examination or Employment (CT-HR-12) located at www.das.state.ct.us/exam. Current State employees must also provide copies of their last two performance appraisals. Non-State employees must also provide 2 letters of reference.

All application materials must be received by 11:59 p.m. on the closing date indicated above.

Incomplete applications materials will not be considered

Send application materials to:

**Department of Developmental Services — West Region
Rowland Government Center, 4th Floor
55 West Main Street
Waterbury, CT 06702
Attn: Recruiter
Fax: 203-574-8857**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.