Department of Economic and Community Development
State Historic Preservation Office
National Register Specialist (Architectural Historian)

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Location: One Constitution Plaza, Hartford, CT 06103

Job Posting No: **11426**

Hours: Full time, 40 hours per week

Salary: Grade AR-26 ($76,373 - $98,224 annual) New hires to state service start at the minimum

Closing Date: March 31, 2017—applications must be received no later than 5:00 PM

Eligibility Requirement: Candidates must meet the Experience and Training requirements for class code 5873 which can be viewed by accessing this link http://das.ct.gov/HR/JobspecNew/JobDetail.asp?FCC=5670. Candidates must meet the professional qualification standards as defined by the National Park Service in accordance with the Code of Federal Regulations, 36CFR, part 61 and Section 106 of the National Historical Preservation Act.

General Information: Reporting to the Director of Historic Preservation and Museums, this position is accountable for performing a full range of tasks to participate in the implementation of the State's historic preservation program in accordance with the National Register Program of the National Park Service.

Essential Functions: Refer to Examples of Duties listed on DAS Class Specification 5873, which can be viewed by accessing this link http://das.ct.gov/HR/JobspecNew/JobDetail.asp?FCC=5670. Duties include: assist with the planning and reviewing projects that fall under Section 106 of the National Historic Preservation Act, National Environmental Policy Act and the Connecticut Environmental Policy Act, which encompasses 1) performing or overseeing research to identify cultural resources which may be affected by projects, 2) determining the project's effect on these resources and recommending modification alternatives when necessary, 3) evaluating the project with project proponents (government agencies and private developers) and other entities (project managers, cultural resources consultants, and preservation societies); assisting agencies to complete their due-diligence requirements pursuant to state and federal regulations pertaining to cultural resources; providing support to program staff to prepare the State Plan for Historic Preservation and related reports and plans as necessary; speaking publicly to groups about the preservation of historic places; writing reports and informational literature; giving expert technical testimony at public hearings; conducting training workshops.

Knowledge, Skills and Abilities: Considerable knowledge of relevant State and Federal laws, statutes and regulations; considerable knowledge in architectural history and historic preservation; knowledge of American history with particular emphasis on history and architectural history of Connecticut; knowledge of restoration techniques and practices; ability to read and interpret written materials.

General Experience: A Master's degree in architectural history, art history, or historic preservation, OR a closely related field with graduate-level coursework in America architectural history. **Substitution Allowed**--Bachelor's degree in architectural history, art history, historic preservation or closely related field PLUS one of the following:
1. At least two years of full-time experience in research, writing, or teaching in American architectural history or restoration architecture with an academic institution, historic organization or agency, museum or other professional institution OR
2. Substantial contribution through research and publication to the body of scholarly knowledge in the field of American architectural history.

Preferences: ● Experience reviewing architectural plans and specifications, especially those requiring knowledge of the architectural history regarding Connecticut's built environment. ● Experience reviewing work on historic properties against the Secretary of the Interior's Standards for the treatment of historic properties. ● Proven writing, editing and public-speaking skills. ● Possession of a Master's degree in architectural history or historic preservation.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter that describes their interest and suitability for the position, a resume, and Application for Employment CT-HR-12 to:

Joe Olender, Human Resources Specialist
Department of Administrative Services, Small Agency Resource Team—SmART Unit
450 Columbus Blvd, Suite 1404, Hartford, Connecticut 06103
Confidential Fax (preferred method of submission): 860-622-2833
Materials may be attached to email and sent to Joseph.Olender@ct.gov

The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.