



State of Connecticut
JOB POSTING

DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION
JOB OPPORTUNITIES
CONSERVATION ENFORCEMENT CAPTAINS (3)

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To Current D.E.E.P. Employees

Locations and Position Numbers **Position #111680 Environmental Conservation Police Western District Headquarters, Harwinton, CT**
Position #111681 Environmental Conservation Police Eastern District Headquarters, Marlborough, CT
Position #110214 Environmental Conservation Police Division Headquarters, Hartford, CT

Type of Positions: Full-time Permanent

Annual Salary: \$80,261 – \$109,428 (MP 63)

Closing Date: July 1, 2015 close of business

DESCRIPTION OF DUTIES The CONSERVATION ENFORCEMENT CAPTAINS will be responsible for planning and directing the overall operation of the assigned district or acting as Division administrative officer. Duties may include:

- directs all personnel assigned, including orientation, training, counseling, evaluation, and discipline in accordance with department standards;
- instructs assigned personnel in operations and activities;
- supervises continuous training and development of personnel assigned;
- reviews action of subordinate supervisors in regard to employee grievances and general administration of the district;
- maintains liaison with other law enforcement and state agencies and the general public;
- represents the department at meetings.

As East or West District Captain:

- analyzes, evaluates, identifies and makes recommendations for improvement and/or corrective action concerning enforcement of laws and regulations involving fish, wildlife, boating, parks, forests, recreation, forest fire control and noise pollution from vessels;
- supervises investigations as required;
- coordinates enforcement of boating programs with municipal authorities within the assigned district;
- coordinates wildlife liberations and postings of hunting and fishing areas; and
- directs recordkeeping and administrative activities of district.

As Division Administrative Officer:

- performs administrative functions related to the statewide law enforcement program;
- acts as the department public relations officer;
- composes directives and procedures pertaining to law enforcement;
- coordinates statewide park and forest recreational law enforcement and related activities;
- keeps abreast of new laws and ensures their dissemination to law enforcement personnel;
- provides technical assistance regarding the implementation and interpretation of proposed laws and regulations; and
- conducts investigations of complaints as required.

Working Conditions: Incumbents in this class may be exposed to some danger of injury and to the discomfort of working outdoors while performing the duties of the class.

ELIGIBILITY REQUIREMENTS Candidates must be current employees of the Department of Energy and Environmental Protection and meet the following conditions.

General Experience: Eight (8) years of experience in the field of wildlife conservation, fish culture, commercial shell fishing, commercial fishing, recreation management, farm management, forestry, or law enforcement.

Special Experience: Two (2) years of the General Experience must have been at or above the level of Conservation Enforcement Sergeant or its equivalent

Substitution Allowed: College training in natural resource management, recreation management, biological sciences, or law enforcement may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling one half (1/2) year of experience to a maximum of four (4) years for a Bachelor's degree

Special Requirements:

1. Incumbents in this class are subject to selection and entry standards for the Police Officer Standards and Training Council (POST) pursuant to Section 7-294a-e of the Connecticut General Statutes and the regulations of the Connecticut Police Training Academy.
2. Incumbents in this class are required to maintain certification as a Police Officer in the State of Connecticut and comply with all certification requirements as established by the Connecticut Police Officer Standards and Training Council (POST). Loss of certification will result in removal from this class.
3. Incumbents in this class must be willing to accept assignment or transfer to any region of the state consistent with departmental policies or stipulations. Incumbents in this class must be willing to live aboard a patrol boat for as long as three (3) days without relief and to accept appointment as a Special Police Officer.
4. Incumbents in this class must be willing to accept appointments as a United States Deputy Game Warden or special agent for the National Marine Fisheries Services in specific areas under administrative control of the Department of Energy and Environmental Protection.
5. Incumbents in this class are required to obtain and retain a standard First Aid certificate and CPR certificate and participate in any job related school training session.
6. Incumbents in this class upon appointment will be required to obtain and retain a current boating safety and personal water craft certification issued by the Department of Energy and Environmental Protection.
7. Incumbents in this class may be required to possess and retain a valid Motor Vehicle Operator's license.

Character Requirement: In addition to the checking of references and of facts stated in the application, a thorough background investigation of each candidate may be made before persons are certified for appointment.

PREFERRED CRITERIA The preferred candidate will have:

- considerable knowledge of departmental directives, policies, and procedures;
- considerable knowledge of state and federal statutes and regulations relevant to hunting, fishing, trapping, boating, snowmobiling, and recreation; knowledge of the principles of fish and wildlife conservation and outdoor recreation;
- considerable knowledge of the principles of modern police administration and the legal procedures involved in the apprehension and prosecution of law violators;
- knowledge of and ability to apply management techniques and principles;
- ability to effectively manage, motivate and direct staff;
- strong skill in leading, delegating, and balancing competing priorities;
- excellent oral and written communication skills; The candidate should appear comfortable speaking with people and must be able to clearly and concisely express ideas, procedures, findings, conclusions, recommendations, and agency policy both orally and in reports, memorandums and letters.
- excellent interpersonal skills; It is essential that the candidate is comfortable interacting with employees, peers, senior managerial staff, the public, constituent groups, media, and elected officials.
- considerable resolution skills; and
- ability to formulate and implement ideas which translate into results, to establish and implement short and long term goals, and to bring about organizational change when necessary.

Note: These positions will be filled in accordance with reemployment, SEBAC, transfer, promotion, and merit employment rules.

APPLICATION INSTRUCTIONS To be considered for this position, you must submit a cover letter, resume, Application for Employment ([CT-HR-12 form](#)), and copies of your two most recent Performance Evaluations, to be received no later than close of business on July 1, 2015. **(Incomplete and/or late packages will not be considered.)** To indicate which of the positions you want to be considered for, write the specific position number(s) at the bottom of page 1 of the application form. Please email any questions you have about this recruitment to Marilyn.stone@ct.gov. Send your application materials to:

Department of Energy and Environmental Protection
Human Resources Division
79 Elm Street, Hartford, CT 06106-5127
Attn: Marilyn Stone
Email: marilyn.stone@ct.gov (preferred)
Fax: (860) 424-3896

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The Connecticut Department of Energy and Environmental Protection is an Affirmative Action and Equal Opportunity Employer that is committed to complying with the Americans with Disabilities Act. To request an accommodation contact us at (860) 418-5910 or deep.accommodations@ct.gov.