

**DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION  
JOB OPPORTUNITY  
ACCOUNTS EXAMINER  
(To Be Underfilled as Accounting Careers Trainee)**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** The Public

**Location:** Public Utilities Regulatory Authority (PURA) Utilities Regulation Division  
Ten Franklin Sq., New Britain

**Job Posting No:** 00106532

**Type of Position:** Full-time, Permanent

**Annual Salary:** **Accounts Examiner:** \$64,284 - \$83,103

**Accounting Careers Trainee**

Bachelor's degree with 15 Semester hours in accounting: \$47,875

Bachelor's degree with 30 semester hours in accounting: \$51,096

Master's degree in a related field and 15 credits in accounting: \$51,096

Master's degree in a related field and 30 credits in accounting: \$52,717

**Closing Date:** January 9, 2015

**Eligibility Requirement.** Incumbent receives training to develop skills and knowledge for examination of financial records and will apply their knowledge and analysis of auditing principles in the conduct of examinations of utility companies.

**Description of Duties:**

- Assist in the design, preparation and review of annual reports of all utilities required to be filed with agency and auditing of books and records of utilities subject to regulation;
- Assists the design and installation of new accounting systems and revision of established systems;
- Assists in analysis, interpretation and evaluation of complex financial statements and statistical exhibits submitted by utilities in rate cases;
- Assists in development of specifications for computerized financial and accounting models;
- May assist in conducting cross examination of company witnesses on financial exhibits submitted in rate cases;
- May assist in draft interrogatories and briefs;
- May assist in evaluating the propriety of proposed issue of securities by Connecticut utilities in light of current security markets and accepted utility capitalization structures;
- May assist in advising on effects of changes on operating results of utilities subject to agency regulation.

**Knowledge, Skills and Abilities:**

- Knowledge of accounting and auditing principles and practices;
- Ability to apply laws and regulations pertaining to public utilities;
- Good interpersonal skills including oral and communication Ability to analyze and evaluate financial statements, accounting forms and accounting methods and procedures;
- Ability to utilize computer software.

**Special Experience:** This is a (2) two year training program which provide incumbent the skills knowledge of utility accounting practices in order to proceed to the position of Accounts Examiner.

**General Experience:** Bachelor's degree in accounting or in a closely related business field with at least 15 semester hours in accounting.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Instructions:** Interested and qualified candidates who meet the above requirements must submit a cover letter, a resume, a ([CT-HR-12 form](#)) Application for Employment, college transcript(s) preferably by mail or email to:  
**(Incomplete packages will not be considered)**

**Department of Energy and Environmental Protection  
Human Resources Division  
79 Elm Street  
Hartford, CT 06106-5127  
Attn: Ana Natal  
Email: [Ana.Natal@ct.gov](mailto:Ana.Natal@ct.gov)  
Telephone: (860) 424-3006  
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**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The Connecticut Department of Energy and Environmental Protection is an Affirmative Action and Equal Opportunity Employer that is committed to complying with the Americans with Disabilities Act. To request an accommodation contact us at (860) 418-5910 or [deep.accommodations@ct.gov](mailto:deep.accommodations@ct.gov)