

DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION
JOB OPPORTUNITY
EP Supervising Emergency Response Coordinator

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Candidates on Current exam list or lateral transfer

Location: Bureau of Materials Management and Compliance Assurance,
Emergency Response and Spill Prevention Division
79 Elm Street, Hartford, CT

Job Posting No: 00105567

Type of Position: Full-time, Permanent

Annual Salary: \$64,070 (ES-26)

Closing Date: January 10, 2014

Eligibility Requirement: Candidates must have applied for and passed the EP Supervising Emergency Response Coordinator exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

Description of Duties: Schedules, assigns, oversees and reviews the work of staff engaged in hazardous materials spill response and cleanup activities; provides staff training and assistance; conducts performance appraisal evaluations; determines priorities and plans unit work; establishes and maintains unit procedures; makes recommendations for policies and standards; acts as liaison with other operating units, agencies, and outside officials regarding unit policies and procedures; prepares and reviews emergency response coordinator staff reports and correspondence; oversees the development and application of safe clean-up and containment procedures; develops and implements hazardous spills management training programs for the Department and local and private organizations; coordinates on the scene spill clean-up efforts with Federal, State and municipal agencies; supervises activities of environmental emergency contractors on scene; monitors threat to public health and safety; acts as site safety officers; responds to questions of general public and media; prepares detailed reports; testifies at hearings; in the field, assumes primary responsibility in the field for all on-site activities; monitors field operations and coordinates activities of all on-site Departmental employees of lesser grade; performs related duties as required. Incumbents may be required to travel. The appointing authority requires the participation in after hours on call schedule and the Health Monitoring & Respiratory Protection Program during employment in this class.

Preferred Candidate Must Have:

- Knowledge of relevant State and Federal environmental laws, statutes, and regulations;
- Experience and knowledge with methods and techniques used for the mitigation, containment and clean-up of hazardous material releases that impact the environment;
- Knowledge of standard environmental methods and procedures for water, soil and air pollution mitigation and control;
- Experience working with chemicals and other hazardous materials and the ability to use and interpret technical, chemical and safety manuals;
- Excellent interpersonal and leadership skills;
- Strong written and oral communication skills;
- Strong public relations skills and experience in high stress situations;

- Ability to manage productivity and keep timelines;
- Experience working with industrial safety practices and procedures;
- Experience supervising and or leading other employees;
- Strong educational / training experience in science disciplines.

Working Conditions: Must be available to work evening and weekend shifts in accordance with unit after hours schedule. Incumbent must be able to work under difficult and dangerous conditions including wearing cumbersome protective equipment and handling materials of unknown toxicity.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, a CT-HR-12 Application for Employment and current state employees must provide a copy of his/her last two service ratings to: **(Incomplete application packages will not be considered)**

Department of Energy and Environmental Protection
Human Resources Division
79 Elm Street
Hartford, CT 06106-5127
Attn: Anne Dana
Telephone: (860) 424-3006
Fax: (860) 424-3896

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