

State of Connecticut JOB POSTING

DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION
JOB OPPORTUNITY
Environmental Protection
SAFETY REPRESENTATIVE (BOATING SAFETY)

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: The Public and State Employees
Location: Bureau of Outdoor Recreation Boating Division, Old Lyme, CT
Job Posting No: 108717
Type of Position: Permanent Full Time
Annual Salary: \$64,284 – \$83,103 (AR-23) New hires to State service start at the minimum of the salary range.
Closing Date: July 7, 2014

As the statewide Boating Education Coordinator, the incumbent is responsible for promoting safe and environmentally responsible recreation on Connecticut's waters through education and partnership with multiple stakeholders.

DUTIES will include:

- Administering Connecticut's Mandatory Boater Education Program - plans, coordinates and executes Connecticut's mandatory boating safety education program; schedules boating courses statewide and ensures adequate courses are available to all Connecticut boaters; recruits, trains, qualifies and directs volunteer instructors and paid seasonal staff to ensure program goals are met; provides annual oversight, education and law updates to private educators; evaluates students and instructors; serves as agency expert on mandatory boater education and certification programs and Division-sponsored boating education courses; stays abreast of national trends and concerns; serves on appropriate national boating safety committees.
- Administering other boating safety and environmental educational programs – develops courses and workshops as needed; coordinates state boating education activities with US Coast Guard Auxiliary, US Power Squadrons and others; addresses groups and the media regarding boating safety and environmentally sound boating practices; prepares reports and presentation materials for federal requirements, general public, stakeholders, media, and policy makers; provides materials for teaching boaters about safe and clean boating practices; works at boat shows and other boating safety and environmental awareness events; plans, coordinates, executes and monitors training programs for municipal, state, and federal agencies; develops and teaches various education programs for marine police officers - including noise meter certification, navigation laws and on-water skills; administers the life jacket wear program for law enforcement agencies statewide; teaches boating safety module to lake patrols in conjunction with Environmental Conservation Police certification requirements; provides instruction at the annual Law Enforcement Seminar; hires and supervises paid seasonal staff to oversee the State boat launch monitoring program to provide Vessel Safety Checks and prevent the spread of aquatic weeds and animals; provides on-water instruction to the boating public.
- Education Planning – develops curriculum goals and objectives for class room, online, and on-water courses to national and state standards for boating safety and environmental education; participates in development of strategic and annual marketing planning and evaluation; develops in-house curricula and approves private course curricula as meeting National Association of State Boating Law Administrators and State of Connecticut requirements; coordinates and maintains records of private providers who teach certification classes and ensures continued qualifications; develops strategic planning for boating education courses aimed at paddlers and other boaters not required to be educated; consults with stakeholders and partners in developing plans; interprets boating accident statistics and other data to continually improve Connecticut's boating safety instruction; recommends rule and policy changes to reduce boating fatalities, injuries and accidents.
- Media interaction - collaborates to ensure the development of annual media plans, including a schedule of news and social media releases; develops, edits, and reviews for accuracy and clarity all agency and program website content, press releases, tweets, public service announcements, media campaign content, brochures, fact sheets, and other materials produced by the agency on appropriate boating safety and environmental stewardship topics.

ELIGIBILITY REQUIREMENTS

General Experience To be considered for this position, candidates must have 6 (six) years of experience providing training in the areas of boating safety, marine navigation, and maritime studies. (This work experience can include full-time or volunteer training in the fields of boating safety, marine navigation and maritime studies.)

Substitutions Allowed College training may be substituted for the General Experience on the basis of 15 semester hours equaling ½ year of experience, to a maximum of 4 years for a Bachelor's degree. A Master's degree in Education, Biology, Natural or Environmental Sciences may be substituted for 1 additional year of the General Experience.

SPECIAL REQUIREMENTS To be appointed to this position, an applicant must:

- possess and maintain a current Connecticut Boating Safety Certificate or comparable safe boating certificate from a course approved by the National Association of State Boating Law Administrators;
- have and maintain sufficient strength and stamina to perform the duties of this position and pass a pre-employment physical examination;
- possess and maintain a valid driver's license;
- be able to pass a swim test consisting of an unassisted 100 yard swim in open water.

WORK CONDITIONS The incumbent in this position must work weekends and holidays, as needed; will be required to travel within the state; and will be exposed to physically uncomfortable conditions and risk of injury from weather, equipment, machinery, boats, and water.

PREFERRED CRITERIA The preferred candidate will have:

- knowledge of federal and Connecticut state laws and regulations related to navigation, boating safety, and the environment;
- knowledge of the construction and operation of recreational vessels and boating safety equipment;
- experience in the safe use and operation of boats, recreational vessels, and towed boat trailers;
- experience with aquatic plants and animals, preventing sewage discharge from boats, and ecosystem management;
- knowledge of principles and practices of training and educational methods and techniques;
- experience in curriculum development, lesson planning, and formation of learning objectives;
- experience organizing, conducting and evaluating training programs;
- ability to motivate and supervise;
- excellent oral and written communication skill, including the ability to articulate and properly utilize boating terms;
- ability to interpret technical data both in writing and orally for a wide range of audiences;
- experience building relationships and partnerships with a variety of stakeholders, organizations, peers, and the public;
- experience effectively handling competing priorities and urgent situations.

APPLICATION INSTRUCTIONS To be considered for this position qualified candidates must submit a cover letter, Application for Employment ([CT-HR-12 form](#)), and resume to the address below. Current State employees must also include copies of their two most recent performance appraisals. All application materials must be received by close of business on, or postmarked no later than, the Closing Date above. **(Incomplete or late packages will not be considered.)**

Department of Energy and Environmental Protection
Human Resources Division
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Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The Connecticut Department of Energy and Environmental Protection is an Affirmative Action and Equal Opportunity Employer that is committed to complying with the Americans with Disabilities Act.

To request an accommodation contact us at (860) 418-5910 or DEEP.accommodations@ct.gov.