

DEPARTMENT OF REHABILITATION SERVICES  
BUREAU OF REHABILITATION SERVICES - INTERPRETING UNIT

**JOB POSTING**  
**INTERPRETER FOR THE DEAF AND HEARING IMPAIRED**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!!!**

**Open To:** Public

**Location:** Statewide

**Posting:** Interp2014  
**PLEASE NOTE: Interp2014 NEEDS TO BE IN THE SUBJECT LINE OF THE EMAIL**

**Hours:** Intermittent

**Salary:** \$28.30 per hour (\*please review salary differentials below)  
\*Salary differentials as applicable: \$.50 up to \$1.60 per hour for specific Interpreting certification(s)

**Posting Date:** August 13, 2014 to September 4, 2014

The Department of Rehabilitation Services, Interpreting Unit, is currently recruiting for multiple Interpreter positions. The successful candidate will have a wide range of availability to include daytime, nights, and weekends. Interpreters with Medical or Legal experience and/or certification are preferred. Ability to travel statewide and knowledge of basic computer and internet use are preferred.

**PURPOSE OF CLASS:** In the Department of Rehabilitation Services or other state agency this class is accountable for serving as interpreter for deaf and hard of hearing individuals.

**SUPERVISION RECEIVED:** Works under the general supervision of the Interpreter Coordinator as assigned or other employee of higher grade.

**EXAMPLES OF DUTIES:** On assignment by the Interpreter Coordinator, serves as interpreter for the deaf and hard of hearing to courts, executive or administrative boards, commissions, agencies, hospitals, institutions, bureaus, schools, colleges, universities, committees or wherever interpreting services are required throughout the state.

**MINIMUM QUALIFICATIONS REQUIRED KNOWLEDGE, SKILL AND ABILITY:** Knowledge of all types of interpreting for the deaf, deaf-blind, and hard of hearing; familiarity with National Registry of Interpreters for the Deaf (NRID) Code of Professional Conduct, interpersonal skills; oral communication skill.

**EXPERIENCE AND TRAINING:** Experience as an interpreter in a variety of situations involving the deaf and hard of hearing.

**SPECIAL REQUIREMENT:** Incumbents in this class must possess a National Interpreting Certification and be a registered Interpreter with the Connecticut Department of Rehabilitation Services, Interpreting Unit.

Department of Rehabilitation Services

Interpreting Unit

Page 2

**APPLICATION PROCEDURE:** To be considered candidates need to submit a completed State of Connecticut Application (Form CT-HR-12), three (3) professional references, at least one should be supervisory and a copy of their NAD/RID certification and CT Interpreter Registration Card. Current State employees should submit a copy of their two most recent service ratings. The CT-HR-12 Application form may be downloaded from the State of Connecticut's Department of Administrative Services Human Resources Services website at: [http://www.das.state.ct.us/HR/Forms/CT-HR-12\\_Application.pdf](http://www.das.state.ct.us/HR/Forms/CT-HR-12_Application.pdf).

**Incomplete, blank or late applications will not be considered. Also, no fax or hand-delivered copies will be accepted.** Please send your completed State of Connecticut Application for Examination or Employment (CT-HR-12) to:

[DORS.Recruitment@ct.gov](mailto:DORS.Recruitment@ct.gov)

PLEASE NOTE: Interp2014 MUST BE IN THE SUBJECT LINE OF THE EMAIL

or

Department of Rehabilitation Services

55 Farmington Avenue, 12<sup>th</sup> Floor

Hartford, CT. 06105

ATTN: Sabrina Betts - Human Resources

**APPLICATIONS MUST BE RECEIVED AND POSTMARKED ON OR BEFORE  
SEPTEMBER 4, 2014.**

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

The State of Connecticut is an Equal Opportunity/Affirmative Action employer and strongly encourages the applications of women, minorities, and persons with disabilities.