

DEPARTMENT OF MENTAL HEALTH & ADDICTION SERVICES  
JOB OPPORTUNITY  
**BEHAVIORAL HEALTH PROGRAM MANAGER**  
DIVISION OF FORENSIC SERVICES

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** Candidates currently on the exam list for Behavioral Health Program Manager.  
**Location:** Russell Hall, CVH Campus, Vance Drive, Middletown, CT 06457  
**Job Posting No:** OC107906  
**Hours:** 8:00 a.m. – 4:30 p.m., Monday – Friday, (full time, 40 hours per week)  
**Salary:** \$ 77,923.00 - \$106,240.00  
**Closing Date:** April 9, 2014

**Eligibility Requirement:**

Candidates must have applied for and passed the **Behavioral Health Program Manager** exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer. **Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

**Duties include but are not limited to:** Collaborates with DFS clinical managers by managing specific projects within DFS community programs; assists with budget development for DFS community programs; collects and analyzes quantitative and qualitative data to develop recommendations to inform management, resource allocation, and strategic planning for DFS community programs; develops policies for the Crisis Intervention Team (CIT) program; develops policies for the Jail Diversion (JD) program; creates Division of Forensic Services (DFS) policies and procedures and manages processes to ensure continuity of care for shared clients; develops and performs data management, data analysis, and data reporting for DFS community programs; uses data and information from police, courts, Department of Correction, Judicial Branch, DFS program staff, DFS program databases and DMHAS databases to analyze DFS community programs; measures and reports outcomes for DFS community programs relevant to the state's effort to maintain public safety and reduce incarceration of low risk offenders who need mental health and/or addictions services; evaluates cost-effectiveness, cost efficiency, efficacy, fidelity to model for DFS community programs and makes recommendations for improvement; performs related duties as required.

**Special Requirements:** Incumbent will be required to possess appropriate current license. Incumbent will be required to travel and must possess current motor vehicle operator's license. Incumbents will be required to receive clearance to enter Department of Correction facilities.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).

**PLEASE SEND APPLICATION TO:**

DMHAS/Office of the Commissioner  
Human Resources  
410 Capitol Avenue, 4<sup>th</sup> Floor  
Hartford, CT 06106  
Fax: (860) 418-6697  
[Maria.D.DeJesus@ct.gov](mailto:Maria.D.DeJesus@ct.gov)

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.