

Department of Mental Health and Addiction Services
JOB POSTING
Connecticut Mental Health Center
Recovery Support Specialist
Possible Underfill as a Recovery Support Specialist Trainee
CM #106694

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Location: CT Mental Health Center - 34 Park Street, New Haven, CT 06519

Program/Unit: Assertive Community Team (ACT TEAM)

Shift/Schedule/Hours: Full-Time/35 hours weekly /1st Shift / Monday – Friday; 8:30 AM – 4:00 PM with rotation to 11:00 AM-6:30 PM shift approximately once per week.

Salary: Recovery Support Specialist- \$36,564.00-\$49,571.00
Recovery Support Specialist Trainee- \$34,942.00-\$47,467.00

Posting Date: February 7, 2014 **Closing Date:** February 13, 2014

Duties may include but not limited to: The Recovery Support Specialist (or Trainee) will be part of the Assertive Community Treatment (ACT) Team; a new interagency collaborative endeavor designed to provide outreach to severely mentally ill adults who often utilize emergency room and inpatient levels of care but may not follow-through with outpatient treatment. This individual will encourage and support clients to engage in services, define personal goals for their recovery plans, and to accomplish the tasks essential to fulfilling those goals. Will participate in assigned rehabilitative interventions, assist clients in obtaining services that meet their recovery needs, and assist them to cope with internal and external stress. Will provide resource information and support to team clients, to assist them in developing the social networks and activities necessary to achieving community integration. Will teach recovery management skills to assigned clients and their families and/or significant others. Will provide both office- and community-based services. Will provide transportation as indicated. Will have knowledge of the principles and practice of psychiatric rehabilitation, and will demonstrate the ability to articulate the recovery-oriented, “can do” philosophy that is essential to the development and functioning of a strong ACT Team. Will participate in clinical team meetings; providing observations and suggestions regarding client-centered approaches, and reporting on client behavior and responses to interventions. Will document services provided to clients in the medical record in accordance with all regulatory requirements. Will complete relevant reports as needed and perform related duties as required. The successful candidate will have experience volunteering or working in an outpatient adult psychiatric setting.

General Experience and Training: Completion of the Recovery Support Specialist Certification Program required.

****COPY OF REQUIRED RSS CERTIFICATION MUST BE FAXED OR MAILED IN WITH APPLICATION ****

Special Requirements: Incumbents in this class must possess and retain a current/valid Motor Vehicle Operator license. Incumbents in this class are required to travel.

* **Career Progression:** After completion of six (6) months of successful and satisfactory performance as a Recovery Support Specialist Trainee, an incumbent will be moved to the Recovery Support Specialist classification (on the first pay period following the completion of the six (6) month requirement).

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

Application Instructions: Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12). **To be considered for this position:** Individuals must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

PLEASE SEND APPLICATIONS TO:

Ryan J. Howe, Human Resources Assistant; 34 Park Street, New Haven, CT 06519

Fax : (203) 974-7637; Email : Ryan.Howe@ct.gov

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas/employmentopportunities.

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. NP-6

