

Department of Mental Health and Addiction Services  
Connecticut Mental Health Center  
**JOB OPPORTUNITY**  
Clinical Nurse Coordinator (Psychiatric) CM111630  
Behavioral Health Home

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

**Open To: The Public**

**Location: Connecticut Mental Health Center, 34 Park Street, New Haven CT 06519**

**Program/Unit: Behavioral Health Home**

**Salary: \$67,530.00 to \$91,440.00**

**Shift/Schedule/Hours: 1<sup>st</sup> shift, Monday through Friday, 8:30am to 5:00pm, 40 hours per week**

**Posting Date: Wednesday, June 10, 2015**

**Closing Date: Tuesday, June 16, 2015**

**Duties may include but not limited to:** The Clinical Nurse Coordinators assigned to the CMHC Behavioral Health Home will work under the supervision of the Behavioral Health Home Director, and will be responsible for the provision of Behavioral Health Home (BHH) services to an adult outpatient population with serious and persistent behavioral health disorders and co-occurring medical conditions. Services will include comprehensive care management, care coordination, health promotion, transitional care, individual and family support services and referral to community services. Will participate in the development of care plans for all BHH enrollees; assisting in the setting of goals related to the management of acute and chronic health conditions. Will coordinate with clinical teams regarding specific client health issues. Will collaborate with other medical professionals, especially during enrollee admission or discharge from other services. Will participate in the development of training protocols on chronic health conditions and facilitate other health promotion, wellness and prevention initiatives. Will facilitate health education groups. Will perform and track required health screenings and assessments. Will monitor and report on required BHH goals and outcomes. Will perform other related duties as assigned. The successful applicants will have significant experience working in an adult behavioral health setting and will demonstrate an ability to support clients in achieving recovery goals related to improving their physical health and well-being.

**General Experience and Training:** Three (3) years' professional nursing experience.

**Special Experience and Training:** One (1) year of the General Experience must have been at the level of Head Nurse working with the type of patients and/or clients serviced by the agency.

**Substitution Allowed:** A Bachelor's degree in Nursing may be substituted for one (1) year of the General Experience. A Master's degree in nursing may be substituted for one (1) additional year of the General Experience.

**Special Requirement:** Must possess and retain a current license as a Registered Professional Nurse in Connecticut. Must possess, retain and carry a valid Connecticut Drivers License. Travel in the community is required.

**Eligibility Requirement:** State employees currently holding the above title or those who have previously attained permanent status or candidates who possess the general and special experience and training may apply.

**Note:** Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

**Application Instructions:** Due to the large number of lateral transfer forms and applications received, it is extremely important to note the Position Number (found on the posting) on the DMHAS Lateral Transfer Request Form (upper right-hand corner) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12).

**To be considered for this position:**

1. **DMHAS employees who are lateral transfer candidates** (example: Head Nurse applying to a Head Nurse posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed.
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

**PLEASE SEND APPLICATIONS TO:**

**Donna Zwilling, Human Resource Assistant**  
Connecticut Mental Health Center- Human Resource Department  
34 Park Street, New Haven CT 06519

Fax: (203) 974-7637; Email: [donna.zwilling@ct.gov](mailto:donna.zwilling@ct.gov)

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at <http://www.ct.gov/dmhas/cwp/view.asp?a=2904&q=420408>

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. (P-1)