

DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES  
RIVER VALLEY SERVICES  
JOB OPPORTUNITY  
VOCATIONAL REHABILITATION COUNSELOR (CLIENT/PATIENT)

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** State Employees  
**Location:** River Valley Services- Community Support Program, Middletown, CT 06457  
**Job Posting No:** RV#76453  
**Hours:** 1<sup>st</sup> shift/ 8:30 a.m. to 5:00 p.m. / 40 hours per week  
**Salary:** \$61,871.00 - \$78,821.00  
**Closing Date:** June 16, 2015

**Eligibility Requirement:** Candidates must have applied for and passed the Vocational Rehabilitation Counselor exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer. **Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

**Duties may include but not limited to:** This position entails working as part of a multi-disciplinary team to provide comprehensive community-based services to assist adults and young adults in achieving their individualized vocational and/or education goals. Conducting timely and comprehensive vocational assessments, development of skills related to employment, establishing relationships with local employers, providing job readiness training, job coaching, job counseling and collaborating with other agencies such as BRS and educational institutions. Assess client's progress and modify vocational support interventions as needed. Provide individualized interventions to teach job skills and provide support to adults/young adults. Provide services to support career development for both short and long-term goals utilizing the IPS model. Position will be providing services in lower Middlesex county as well as the greater Middletown area.

**Special Experience and Training:** Incumbents in this class must possess and retain a valid driver's license and may be required to travel.

**Note:** Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

**Application Instructions:** Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12).

**To be considered for this position:**

1. **DMHAS employees who are lateral transfer candidates** (example: Vocational Rehabilitation Counselor applying to a Vocational Rehabilitation Counselor posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed.
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at [www.ct.gov/dmhas/employmentopportunities](http://www.ct.gov/dmhas/employmentopportunities)

[RVS-RECRUIT@CT.GOV](mailto:RVS-RECRUIT@CT.GOV)  
**FAX: (860) 262-5055**  
River Valley Services  
Office of Human Resources ~ ATTN: Recruitment  
P.O. Box 351 ~ Middletown, CT 06457  
**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. **P-2**