

Department of Mental Health and Addiction Services
Southwest Connecticut Mental Health System
JOB OPPORTUNITY
Supervising Nurse SW100076
Hospital Services Division – Co-Occurring Treatment Unit

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Public

Location: Greater Bridgeport Community Mental Health Center, 1635 Central Ave, Bridgeport CT

Program/Unit: Hospital Services Division – Co-Occurring Treatment Unit

Salary: (FP 28) \$84,405 - \$113,248

Shift/Schedule/Hours: 1st shift, 8:00 a.m. – 4:30 p.m., rotating weekends and holidays, 40 hours per week.

Posting Date: July 23, 2015

Closing Date: July 29, 2015

Duties may include but not limited to: Will plan, organize and direct health services for the Co-Occurring Treatment Unit within the Hospital Services Division; will be responsible for overseeing all nursing functions in the absence of a Director of Nursing; ensures that goals, objectives and worked performed are consistent with standards and that quality care is provided to patient/clients; provides clinical guidance to nursing staff, selects, develops, motivates and elevates staff; conducts performance evaluations; monitors quality of documentation, records and other information concerning services and care; ensure that resources are available to provide quality services; participates in the development of policies and procedures to ensure efficient and effective delivery of services; participates in the development of programs; acts as liaison to other units, agencies, and outside organizations; prepares and evaluates reports and other information concerning the delivery of services within the Hospital Services Division; responds to psychiatric and medical emergencies; may physically restraint clients/patients; ensures that the staffing needs are met for all units within Hospital Services Division; provide supervisory coverage for all Hospital Services units on assigned weekends and holidays and performs other related duties as required.

General Experience: Four (4) years of experience as a Registered Professional Nurse in a hospital, regional, institutional or psychiatric setting.

Special Experience: Two (2) years of the General Experience must have been at the level of a Head Nurse, Head Nurse (Correctional Facility), Forensic Head Nurse or Clinical Nurse Coordinator working with the type of patients/clients serviced by the agency.

Substitution Allowed: A Bachelor's degree in Nursing may be substituted for one (1) year of the General Experience. A Master's degree in nursing may be substituted for one (1) additional year of the General Experience.

Special Requirement: Incumbents in this class must possess and retain a current license or temporary permit to practice professional nursing in Connecticut.

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status or candidates who possess the general and special experience and training may apply.

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

Application Instructions: **DMHAS employees who are lateral transfer candidates** (example: Supervising Nurse applying to a Supervising Nurse posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12). **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application. All applicants must submit three (3) letters of supervisory reference, a copy of any license or certification and two (2) most recent performance appraisals.

PLEASE SEND APPLICATIONS TO:

**Southwest Connecticut Mental Health System
Human Resources, 1635 Central Avenue, Bridgeport, CT 06610
Fax: (203) 551-7674
Email: SWCMHS.recruit@ct.gov**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply.