

**DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES
CAPITOL REGION MENTAL HEALTH CENTER
JOB OPPORTUNITY
Supervising Clinician – Behavioral Health Home**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: CRMHC, 500 Vine Street, Hartford, CT
Program/Unit: Behavioral Health Home, 500 Vine Street, Hartford, CT
Job Posting No: CR-110270
Hours: 1st shift/8:00 a.m. to 4:30 p.m./Monday thru Friday/40 hours per week
Salary Range: \$84,405.00 - \$113,248.00 (Annually)
Posting Dates: September 30, 2015 to October 6, 2015

Eligibility Requirement: State employees who possess the general and special experience and training may apply. State employees currently holding the above title or those who have previously attained permanent status may apply. DMHAS employees currently holding the above title may apply for lateral transfer.

Duties may include but not limited to: Responsible for the coordination and supervision of the day-to-day operation of the Behavioral Health Home program at CRMHC, including meeting all federal and DPH requirements, creating working partnerships with local hospitals and medical clinics and addressing the negative impact of severe & persistent mental illness on overall health costs; supervision of program staff, oversight of program including managing comorbid medical and psychiatric conditions; coordinating medical care of clients, oversight of on-site medical clinic for CRMHC clients, ensure that clients are enrolled in the program, liaison with community health providers including hospitals and community clinics. Ensures that clinical records of program meetings Joint Commission and Medicare requirements, supervises staff, conduct regular review of treatment plans developed for BHH clients; conduct medical records audits to ensure quality and compliance; provide clinical and administrative supervision of multidisciplinary teams; evaluates performance and training needs; conduct competency based performance evaluations; schedule, assign and oversee work of staff; assist in recruitment and selection of staff; assist in developing strategies for improving, reviewing and monitoring client care; may perform clinical direct care duties as needed; performs other related duties as assigned.

General Experience and Training: Seven (7) years of professional health care experience in a psychiatric setting.

Special Experience: Two (2) years of the General Experience must have been at a lead level responsible for coordinating the work of a unit or team of professionals in a psychiatric setting. Note: For State Employees the lead level is interpreted at the level of Clinical Social Worker Associate for social work discipline, Head Nurse for the Nursing discipline, an Associate Professional Counselor and an Associate Marriage and Family Therapist.

Substitutions Allowed: 1. College training may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling one-half (1/2) year of experience to a maximum of four (4) years for a Bachelor's degree. 2. A Master's Degree in a health care field related to one of the disciplines in the Special Experience may be substituted for one (1) additional year of the General Experience.

Special Requirements: Incumbents in this class must possess and retain a current license as a Clinical Social Worker, a licensed Marital and Family Therapist, a licensed professional Counselor, or as a Registered Professional Nurse in the State of Connecticut. Incumbents in this class must possess and retain a valid driver's license and may be required to travel.

Note: Non-Examined refers to Section 5-219 of the Connecticut General Statutes which permits appointment of candidates to competitive positions without formal examination when a professional license, professional degree, accreditation or certificate is a mandatory requirement for appointment to a class.

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

Application Instructions: Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12).

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: Head Nurse applying to a Head Nurse posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment to:

E-Mail: crmhcruitment@ct.gov **OR Fax:** (860) 297-0931

**Ramona Sablón, Human Resources Specialist
Capitol Region Mental Health Center – Human Resources Division
500 Vine Street, Hartford, CT 06116**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. **P-1**