



Department of
ADMINISTRATIVE SERVICES
Job Postings



**DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES (DMHAS)
WESTERN CONNECTICUT MENTAL HEALTH NETWORK (WCMHN)
JOB OPPORTUNITY
BEHAVIORAL HEALTH PROGRAM MANAGER
YOUNG ADULT SERVICES / TRANSITIONAL HOUSING PROGRAM**

[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)

Open To: Candidates on a current examination list or lateral transfer.

Location: Young Adult Services / Transitional Housing Program / Waterbury Area Offices

Job Posting No: WC089208

Hours: 8:00 a.m. – 4:30 p.m., Monday – Friday, (full time, 40 hours per week)

Salary Range: \$80,261.00 - \$109,428.00

Closing Date: February 4, 2016

Eligibility Requirement: Candidates must have applied for and passed the Behavioral Health Program Manager exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer. **Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

Special Requirements: Incumbents in this class must possess and retain a current/valid Motor Vehicle Operator's License. Incumbents in this class may be required to travel.

Duties: This position will assist in managing the administrative operations of our YAS outpatient level of care and some of the clinical services as well as oversee the administrative and clinical operations of the residential components of Young Adult Services (YAS). YAS provides intensive community based services to support young adults with severe and complex mental health conditions including a history of trauma. Most of the young adults [aged 18-15 years old] have been referred from the Department of Children and Families (DCF) and have been determined to need extensive trauma informed care into young adulthood. Responsibilities include administrative and clinical oversight of our 24/7 specialized 7 bed (one Respite bed) transitional housing program. Collaborate with the Office of the Commissioner regarding YAS related initiatives, reporting requirements, admissions, risk management needs, consultations and DCF joint projects, manage and monitor program budget, including client support funds, overtime costs. Manage HR functions including hiring, disciplinary action, supervision, performance improvement plans, training needs and performance evaluations, provides extensive clinical knowledge and skill for supervision, leadership and direction to a multi-disciplinary team designed to provide state of the art trauma-sensitive clinical services to young adults; develops monitors and manages services which include life skills programming, recovery planning and family support. This position requires weekend and evening on call coverage rotation to provide clinical consultation and direction related to risk issues, clinical needs, overtime approval, staffing issues, critical incidents and overall agency needs.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and the State of Connecticut Application for Examination or Employment (CT-HR-12). State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas - Employment Opportunities.

PLEASE SEND APPLICATIONS TO:

Email: Julie.Roy@ct.gov

OR

Fax: (203) 805-6440

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. **(MP)**