



DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES SUPERVISING NURSE

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: **LATERAL TRANSFER LIST HAS BEEN CLEARED
ALL OTHER QUALIFIED APPLICANTS MAY APPLY**

Location: Connecticut Valley Hospital ~ General Psychiatry Division

Job Posting No: CV~24112

Hours: 2nd Shift ~ 3:00 p.m. to 11:30 p.m. ~ 72-72-72 ~ Every Other Weekend ~ 35 Hours Weekly

Salary Range: \$73,855 to \$99,092 Annually

Closing Date: February 2, 2016

Duties may include but not limited to: Incumbents in this class is responsible for quality of care provided by the professional and paraprofessional nursing staff on all units within the division for the day shift; educates staff in nursing and hospital policies and procedures, including newly revised ones; oversees the completion of annual training and other required training; oversees staffing complement of professional and paraprofessional staff; participates with nursing leadership in establishing standards of patient care; supervision and education of staff in the documentation of critical medical results and notification procedures; supervises the formulation and documentation of nursing problems and the development of nursing plans of care; completion of performance evaluations as assigned; respond to psychiatric and medical emergencies insuring appropriate care of individual patients and monitoring documentation; investigate medication errors, which occur on shift and process documentation as appropriate; participates in designated supervisory and cross shift meetings; works collaboratively with other disciplines and promotes effective working relationships; participates in performance improvement activities; and other duties as assigned.

General Experience: Four (4) years of experience as a Registered Professional Nurse in a hospital, regional, institutional or psychiatric setting.

Special Experience: Two (2) years of the General Experience must have been at the level of a Head Nurse, Head Nurse(Correctional Facility), Forensic Head Nurse or Clinical Nurse Coordinator working with the type of patients/clients serviced by the agency.

Substitutions Allowed: A Bachelor's degree in Nursing may be substituted for one (1) year of the General Experience. A Master's degree in nursing may be substituted for one (1) additional year of the General Experience.

Special Requirements: Incumbents in this class must possess and retain a current license or a temporary permit to practice professional nursing in Connecticut.

Working Conditions: Incumbents in this class may be required to lift and restrain patients/clients; may have some exposure to communicable/infectious diseases and to risk of injury from assaultive/abusive patients/clients; may be exposed to disagreeable conditions.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

To be considered for this position:

1. DMHAS employees who are promotional/demotional candidates must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
2. All other applicants must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment to:

**EMAIL: CVH-RECRUIT@CT.GOV
FAX: (860) 262-5055**

**Connecticut Valley Hospital
Office of Human Resources ~ ATTN: Recruitment
P.O. Box 351 ~ Middletown, CT 06457**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. P-1