



# Department of ADMINISTRATIVE SERVICES Job Postings



## Department of Mental Health and Addiction Services Nurse – SW104795 – Co-occurring Unit

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** **LATERAL TRANSFER LIST HAS BEEN CLEARED  
ALL OTHER QUALIFIED APPLICANTS MAY APPLY**

**Position Location:** Greater Bridgeport Community Mental Health Center 1635 Central Ave., Bridgeport 06610

**Program/Unit:** Co-occurring Unit 5<sup>th</sup> floor

**Shift/Schedule/Hours:** 1st Shift / every other weekend / rotating holidays / 35 hours

**Salary:** (HC 21) \$53,969.00 – \$71,447.00

**Closing Date:** February 18, 2016

**Duties may include but not limited to:** Leads the planning of and ensures the effective delivery of nursing care on PICU 2 day shift; utilizes various nursing methods and interventions for individualizing the nursing plan of care based on the patients' needs and preferences; plans unit workflow and determines priorities; schedules, assigns, oversees and reviews work; makes recommendations for personnel actions such as selection, discipline and performance; conducts or assist in conducting performance evaluations; leads professional and paraprofessional nursing staff in provision of patient/client care; maintains and promotes standards of nursing; medication and treatment rooms are well stocked and comply with pharmacy, Joint Commission, CMS, and the Hospital Service Division standards; ensures that crash cart policy and procures are followed and all medical equipment is in good working condition; identifies staff development needs; provides orientation for new staff as well as ongoing training and assistance; instructs staff regarding policies and procedures; participates in interdisciplinary meetings to promote and ensure adjustment and continuity of patient/client care programs; responds to emergencies; may make recommendations on policies and standards; performs other related duties as required.

**General Experience:** Graduation from an accredited nursing program.

**Special Requirement:** Incumbents in this class must possess and retain a license or temporary permit as a Registered Professional Nurse in Connecticut.

**Eligibility Requirement:** State employees currently holding the above title or those who have previously attained permanent status or candidates who possess the general and special experience and training may apply.

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

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### **Application Instructions:**

Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12)

### **To be considered for this position:**

1. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
2. **All other State Employees** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment to:

**PLEASE SEND APPLICATIONS TO:**  
**Southwest Connecticut Mental Health System**  
**Human Resources, 1635 Central Avenue, Bridgeport CT 06610**  
**Fax: (203) 551-7674**  
**Email: [SWCMHS.recruit@ct.gov](mailto:SWCMHS.recruit@ct.gov)**

### **AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities and persons with disabilities.