



Department of  
**ADMINISTRATIVE SERVICES**  
*Job Postings*



Department of Mental Health and Addiction Services  
Mental Health Assistant 2 - PN CM105751

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

Open To: **LATERAL TRANSFER LIST HAS BEEN CLEARED  
ALL OTHER QUALIFIED APPLICANTS MAY APPLY**

Location: Connecticut Mental Health Center, Acute Inpatient Unit, New Haven, CT 06519

Job Posting No: CM105751

Shift/Hours: 2<sup>nd</sup> shift – 3:30pm to 12:00am - 28 hours per week with (4) four hours built in straight overtime.

Schedule: Week1: Friday, Monday, Tuesday, Wednesday – Week2: Saturday, Sunday, Tuesday, Wednesday

Salary: \$25.70 Hourly

Closing Date: Wednesday, February 24, 2016

**Eligibility Requirement:** Candidates must have applied for and passed the Mental Health Assistant 2 exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. **Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

**Duties may include but are not limited to:** Participates in assigned nursing, clinical and/or rehabilitative interventions to meet client short and long-term needs; observes and records client behavior; assists client with decision making and problem solving; assists client in learning and utilizing daily living skills, budgeting, medication monitoring and/or community adaptation skills; acts as a role model and instructs staff in crisis intervention techniques; maintains a safe and healthy environment; may coordinate and direct programs and activities for a group of clients; performs related duties as required.

**General Experience and Training:** Three (3) years' experience at the level of Mental Health Assistant 1.

**Special Requirement:** Incumbents in this class must possess and retain a valid driver's license and may be required to travel.

**Note:** Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service

**Application Instructions:** Due to the large number of applications received, it is extremely important to note the **Position Number (found on the posting)** at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12).

**To be considered for this position:**

1. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). <http://www.ct.gov/dmhas/cwp/view.asp?a=2904&q=420408> the position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).

**E-MAIL ADDRESS: [CMHCRECRUITMENT@ct.gov](mailto:CMHCRECRUITMENT@ct.gov) ~FAX # 203-974-7637**  
**DMHAS – Connecticut Mental Health Center**  
**Office of Human Resources Attn: Recruitment**  
**34 Park Street, New Haven, CT 06519**

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. (NP-6)