



**DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES (DMHAS)
WESTERN CONNECTICUT MENTAL HEALTH NETWORK (WCMHN)
JOB OPPORTUNITY
LICENSED PRACTICAL NURSE
OUTPATIENT**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: LATERAL TRANSFER LIST HAS BEEN CLEARED
ALL OTHER QUALIFIED APPLICANTS MAY APPLY

Location: Danbury Area Office

Job Posting No: WC025802

Hours: 8:00 a.m. – 4:30 p.m., Monday – Friday

Salary Range: \$53,653.00 - \$71,725.00

Closing Date: September 6, 2016

Duties may include but not limited to: Has requisite nursing knowledge, can assess basic client needs, behaviors, and medical conditions. Ability to utilize computer technology and strong documentation skills. Assist staff (clinical and paraprofessional) in the general care and treatment of clients. Administers medications intramuscularly and assist clients with self-administration of medication. Documents medication administration and tracks medications including narcotics per policy. Transcribes LIP orders. Communicates with Private Non Profits (PNP), pharmacies, labs, Visiting Nurse to assure LIP orders are received, medications are filled, and services are being rendered. Takes and charts vital signs. Completes paperwork, charts and submits documents as required, e.g., Clozaril protocol, documents, labs, progress notes. Communicates regularly with treatment team members and identifies and reports concerns in a timely fashion. Retrieves calls from the medication line, assesses the need for refills and coordinates process. Is trained in CPR and other DMHAS required classes. Performs duties of a Primary Clinician/Mental Health Worker including but not limited to charting via the electronic record, case management duties, providing medication monitoring, developing Recovery plans, and completing risk assessments. Coordinates and schedules appointments.

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status may apply. Candidates who possess the general experience and special requirements may apply.

General Experience: License or temporary permit to practice nursing in Connecticut by the State Board of Examiners for Nursing.

Special Requirements: Must possess and retain a current/valid Motor Vehicle Operator's License. May be required to travel.

Working Conditions: Incumbents in this class may be required to lift/restrain clients/patients; may have some exposure to communicable/infectious diseases and to some risk of injury from assaultive/abusive clients/patients; may be exposed to disagreeable conditions.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Due to the large number of applications received, it is extremely important to note the **Position Number (found on the posting)** at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12). The State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas - Employment Opportunities.

To be considered for this position:

1. **DMHAS employees who are promotion/demotion candidates** must submit pages 1-7 of the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
2. **All Other Candidates:** Individuals must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application. The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).

PLEASE SEND APPLICATIONS TO:

Fax: (203) 805-6440
OR

Email: Julie.Roy@ct.gov

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. **(NP-6)**