



**DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES (DMHAS)
WESTERN CONNECTICUT MENTAL HEALTH NETWORK (WCMHN)
JOB OPPORTUNITY
CLINICAL SOCIAL WORKER ASSOCIATE
TRANSITIONAL HOUSING PROGRAM**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: LATERAL TRANSFER LIST HAS BEEN CLEARED
ALL OTHER QUALIFIED APPLICANTS MAY APPLY

Location: Danbury Area Office

Job Posting No: WC025855-2

Hours: 8:00 a.m. – 4:30 p.m., Monday – Friday

Salary Range: \$76,548.00 - \$103,234.00

Closing Date: September 21, 2016

Eligibility Requirement: Candidates who possess the general experience and special requirements may apply.

General Experience: One year of experience as a licensed clinical social worker.

Special Requirements:

1. Incumbents in this class must possess and retain a license to practice clinical social work pursuant to Sec. 20-195 (m) through (r) of the Connecticut General Statutes.
2. Must possess and retain a current/valid Motor Vehicle Operator's License. May be required to travel.

Duties may include but not limited to: This position is responsible for the coordination of care for adults residing at the Transitional Housing Program (THP). Provide supervision, support and direction to THP staff in a 24 hour setting. Responsible for hiring, orienting, and the ongoing training and supervision of staff. Responsible for the admission process, coordination of care, discharge and transition planning of clients. Oversee the maintenance of housekeeping, repairs, food purchasing, supplies, smoke detectors, etc. Coordinate treatment planning meetings for clients, ensure risk assessments are completed when indicated. Liaison with other agencies within the community. Responsible for monitoring overtime, petty cash requests and monthly expenses for THP. Participate in Agency and Network Safety Committee. Participate in Leadership meetings, staff meetings, Critical Incident Reviews, Case Conferences and other meetings. May provide individual and group treatment.

Working Conditions: Incumbents in the class may be exposed to some risk of injury from assaultive and/or abusive clients.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Due to the large number of applications received, it is extremely important to note the **Position Number (found on the posting)** at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12). The State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas - Employment Opportunities.

To be considered for this position:

1. **DMHAS employees who are promotion/demotion candidates** must submit pages 1-7 of the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
2. **All Other Candidates:** Individuals must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application. The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).

PLEASE SEND APPLICATIONS TO:

Fax: (203) 805-6440
OR

Email: Julie.Roy@ct.gov

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities. **(P-1)**