



Department of  
**ADMINISTRATIVE SERVICES**  
Job Postings



**DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES (DMHAS)  
CT MENTAL HEALTH CENTER (CMHC)  
JOB OPPORTUNITY  
Licensed Practical Nurse  
Acute Inpatient Unit**

**[PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!](#)**

**Open To: LATERAL TRANSFER LIST HAS BEEN CLEARED ALL OTHER QUALIFIED APPLICANTS MAY APPLY**  
**Location: CMHC – 34 Park Street, New Haven, CT 06519**  
**Job Posting No: CM 44430**  
**Shift/Schedule/Hours: 2nd shift 3:30pm to 12:00am 72/72/80 rotating schedule every other weekend and holidays**  
**Salary: \$46,946.00 - \$62,757.00**  
**Closing Date: October 20, 2016**

**Duties may include but not limited to:** The LPN assists doctors and works under the supervision of a Registered Nurse, in providing general care and treatment of patients; receives handoff report at change of shift, may assist RN in assignments, administers medications including insulin injections; documents medications using appropriate forms; performs narcotic counts; reports changes in patients to doctors; transcribes doctors medication orders; dispenses certain medications in doctors absence; applies topical medication; takes and charts temperatures, pulses and respirations; performs simple nursing treatments; monitors general patient needs including personal hygiene; reports on patient conditions and behavior; keeps the unit safe and healthy; orients patients concerning medications and their use; may perform emergency first aid; performs related duties as required. May conduct inpatient groups, such as community meetings, orientation sessions, healthy living groups and medication education. Demonstrates ADL assessment interviewing skills that assist in maintaining safety on the Inpt unit performing patient observations, 15min checks, assist in behavioral codes, identifies risk factors, and attends multidisciplinary team rounds, documents on 24hr notes. Identifies risk factors including risk of self-injury and/or injury to others, AWOL risk and potential or actual substance withdrawal or medical instability. Utilizes the Master treatment plan to identify goals for assigned patients Promotes self-care activities for identified deficits in ADL's on a continuous basis and throughout hospitalization and performs other related duties as required. Effectively communicates ongoing and updated clinical and/or program information through attendance and participation in team meetings, shift report, committees, task forces, etc. May schedule medical appointments accompany patients on fresh air passes; participates in revising the individualized care in collaboration with the Registered Nurse. Structures and maintains the therapeutic milieu by selecting activities which are helpful to the patient's physical and mental health needs. Implement health teaching for patient and family in areas identified by the Registered Nurse. Performs WAIV testing, in accordance with established standards of practice and care and nursing policies and procedures. Maintains safety of patients who are at imminent safety risk to self and/or others, and also performs environmental checks. May be requested to assist in the safe implementation of seclusion under the direction of the Registered Nurse in accordance with CMHC Policy and Procedure. Carries an appropriate assignment of patients and unit/milieu responsibilities and other related duties as required.

**General Experience and Training:** License or temporary permit to practice nursing in Connecticut by the State Board of Examiners for Nursing

**Special Requirement:** Must possess, retain and carry a valid Connecticut Driver's License. Travel in the community is required.

**Working Conditions:** Incumbents in this class may be required to lift/restrain clients/patients; may have some exposure to communicable/infectious diseases and to some risk of injury from assaultive/abusive clients/patients; may be exposed to disagreeable conditions.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Instructions:** Due to the large number of applications received, it is extremely important to note the Position Number (found on the posting) at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12). The State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at [www.ct.gov/dmhas](http://www.ct.gov/dmhas) - Employment Opportunities

**To be considered for this position:**

1. DMHAS employees who are promotion/demotion candidates must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
2. All Other Candidates: Individuals must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application. The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).

**Connecticut Mental Health Center  
34 Park Street, New Haven, CT 06519  
FAX NUMBER: 203-974-7637  
E-MAIL ADDRESS: [CMHCRECRUITMENT@ct.gov](mailto:CMHCRECRUITMENT@ct.gov)**

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.(NP-6)